

# **TOWN OF DENNING TOWN BOARD BUSINESS MEETING MINUTES**

Meeting called to order at 1:00 p.m. by Supervisor Brooks.  
Held on Tuesday, May 12, 2026 at the Denning Town Hall.

Present: Supervisor David Brooks, Councilman Gregory Vurckio, Councilman Mike Dean, Councilman Kevin Smith, Councilman Scott Mickelson and Highway Superintendent Leonard Johnson.

No Public Present

The only order of Business at this meeting is the Audit of Highway and General Vouchers for the month of May 2026.

May 2026 Highway Vouchers presented to the Board by Highway Superintendent Leonard Johnson.

May 2026 General Vouchers presented to the Board by Supervisor David Brooks.

Review and discussion of all Vouchers.

Resolution No. 37 of 2026 - Approval and Payment of Highway and General Vouchers will be voted on at the Regular Meeting of the Town Board this date at 6:00 pm.

Supervisor David Brooks requests a Motion to adjourn the Business Meeting. Councilman Scott Mickelson motions to adjourn the Business Meeting at 1:32 pm, seconded by Councilman Gregory Vurckio. All in Favor. Meeting Adjourned.

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# **TOWN OF DENNING TOWN BOARD MEETING MINUTES**

Meeting called to order at 6:00 p.m. by Supervisor Brooks.  
Held on Tuesday, May 12, 2026 at the Denning Town Hall.

Present: Supervisor David Brooks, Councilman Gregory Vurckio, Councilman Mike Dean, Councilman Kevin Smith, Councilman Scott Mickelson and Highway Superintendent Leonard Johnson

Public Present: Paul Hnatiw and Archie Ackerley

Pledge of Allegiance

The Town Clerk provided all Board members with a copy of the Agenda and Resolutions Nos. 37 through 38, and the Budget vs. Actual through April 2026.

The Town Clerk Minute Book was signed prior to the meeting commencement. Motion to adopt last months' minutes as presented by Town Clerk Nancy Parrow made by Councilman Scott Mickelson, and seconded by Councilman Mike Dean.

Roll call vote:

Councilman Mike Dean AYE

Deputy Supervisor Gregory Vurckio AYE

Supervisor David Brooks AYE

Councilman Kevin Smith AYE

Councilman Scott Mickelson AYE

Motion carried.

Correspondence:

- Updated building department fee schedule received from Karl Von Hassel together with his Denning STR inspection and renewal spreadsheet for Board review and discussion.
- Letter received from Ulster County Board of Elections regarding the Primary voting date of June 23, 2026. Set up will happen on June 22<sup>nd</sup> and pick up

on June 24<sup>th</sup>. Councilman Kevin Smith will open Town Hall at 5:15 am on June 23<sup>rd</sup> and lock up at 9 pm after polls are closed.

- Email received from NYS Association of Towns regarding recent amendments to the NYS Agriculture and Markets Law §109 related to voluntary shelter contributions on dog license applications and renewals. Effective December 2025 dog license applications must now include a voluntary contribution option that is not part of the license fee with information regarding the shelter receiving the funds and option to contribute any dollar amount desired. Municipalities are directed to update dog license renewal forms to include this required information and establish a dedicated budget line item (A2705.#) for shelter donations. Additional directives regarding monthly and annual reporting for annual distribution is included. Board discussion follows. Supervisor Brooks requests a motion to update the Denning Dog License Application Form and other directives from NYS regarding this change. Motion made by Councilman Mike Dean and seconded by Councilman Gregory Vurckio. All In Favor. Motion Passed.
- May donation check received from the Frost Valley YMCA in the amount of \$8,300.00. The Town Board expresses thanks to CEO Riel Peerbooms and the Frost Valley Board of Trustees for their continued support.
- Documentation received from Ulster County regarding Mortgage Tax Receipts and payment to municipalities for period October 1, 2025 through March 31, 2026 for Denning in the amount of \$4,632.03. Check will be mailed.
- Letter from the Grahamsville Fire Department requesting that Denning consider purchasing ad space in the upcoming 97<sup>th</sup> Annual Sullivan County Volunteer Firefighters Association Parade on September 12, 2026 – GFD is hosting. Board discussion follows. Supervisor Brooks asks for Board approval to purchase a ¼ page ad for \$75.00. All in Favor. Approved.

Highway Superintendent Leonard Johnson reports:

- Completed Spring road recovery in Sundown for pothole patching, drainage and ditching work in Sundown and Claryville, and culvert clearing on Denning Road and White House Road.
- General equipment maintenance and yard clean-up for Spring.
- Helped out Neversink with shared services for paving.
- Supervisor Brooks asks about problem with overhead garage door at Highway Dept. Superintendent Johnson reports that he is getting estimates for repair. Approximately \$2,200.00. Will report back at next meeting.

Planning Board report from Councilman Kevin Smith:

- There was no quorum for the April 16<sup>th</sup> Planning Board meeting.
- There is a prospective interviewee for the vacant Planning Board Member seat. The individual has been invited to the next Town Board meeting for introductions.

Highway Pre-Pay Vouchers presented by Hwy. Super. Johnson.

(See Warrant #5 Pre-Pay, Voucher Nos. 14 - 16)

<b>MVP Health Care, Inc.</b>	<b>5PP-14</b>	DA90608 · Health Ins.	-14,649.06
<b>Trust &amp; Agency Account - FICA</b>	<b>5PP-15</b>	DA90308 · Social Security/Medicare	-733.59
<b>Trust &amp; Agency Account - FICA</b>	<b>5PP-16</b>	DA90308 · Social Security/Medicare	-744.97
		Grand Total:	-16,127.62

Highway Vouchers presented by Hwy. Super. Johnson.

(See Warrant #5, Vouchers Nos. 39 - 54)

<b>Advance Auto Parts</b>	<b>39</b>	DA51304 · Machinery Contr	-4.94
<b>ALL GAS &amp; WELDING</b>	<b>40</b>	DA51304 · Machinery Contr	-300.00

<b>Bob Gaydo's Auto Body</b>	<b>41</b>	DA51304 · Machinery Contr	-1,349.20
<b>Bottini Fuel Corporation</b>	<b>42</b>	DA51104 · Maint Of Streets - Contr	-2,923.28
<b>Callanan Industries, Inc.</b>	<b>43</b>	DA51104 · Maint Of Streets - Contr	-786.05
<b>Case Tire Service Inc.</b>	<b>44</b>	DA51304 · Machinery Contr	-538.00
<b>Fastsigns</b>	<b>45</b>	DA51304 · Machinery Contr	-645.20
<b>FleetPride</b>	<b>46</b>	DA51304 · Machinery Contr	-768.77
<b>MSTS Receivables LLC</b>	<b>47</b>	DA51304 · Machinery Contr	-571.42
<b>Lacal Equipment</b>	<b>48</b>	DA51404 · Brush and Weeds Contra	-596.28
<b>Liberty Trading Post</b>	<b>49</b>	DA51304 · Machinery Contr	-61.63
<b>McDonald &amp; McDonald Inc.</b>	<b>50</b>	DA51304 · Machinery Contr	-125.42
<b>North East Parts Group</b>	<b>51</b>	DA51304 · Machinery Contr	-563.74
<b>Sarjo Industries</b>	<b>52</b>	DA51304 · Machinery Contr	-1,215.84
<b>Robert Totten, Reim.</b>	<b>53</b>	DA51104 · Maint Of Streets - Contr	-200.00
<b>Health Care Reimburse. Acct</b>	<b>54</b>	DA90608 · Health Ins.	-5,000.00
		<b>Grand Total:</b>	<b>-15,649.77</b>

General Pre-Pay Vouchers presented by Supervisor Brooks.  
(See Warrant #5 Pre-Pay, Vouchers Nos. 29 - 35)

<b>Central Hudson -1</b>	<b>5PP-29</b>	A8160.4 · Refuse & Garbage-Contractual	-38.13
<b>Central Hudson -2</b>	<b>5PP-30</b>	A5132.4 · Highway Garage-Contractual	-653.97
		A1620.4 · Buildings-Contractual	-402.50
		Central Hudson-2:	-1,056.47
<b>Charter Communications</b>	<b>5PP-31</b>	A1620.4 · Buildings-Contractual	-270.86
<b>Elan Financial Services</b>	<b>5PP-32</b>	A80104 · Zoning - Contractual Exp.	-68.34
<b>MVP Health Care Inc.</b>	<b>5PP-33</b>	A9060.8 · Health Insurance	-12,659.00
<b>Trust &amp; Agency Acct - FICA</b>	<b>5PP-34</b>	A9030.8 · Social Security	-785.05
<b>Trust &amp; Agency Acct - FICA</b>	<b>5PP-35</b>	A9030.8 · Social Security	-293.46
		<b>Grand Total:</b>	<b>(15,171.31)</b>

General Vouchers, presented by Supervisor Brooks.  
(See Warrant #5, Voucher Nos. 54 - 69)

<b>Bottini Fuel</b>	<b>54</b>	A5132.4 · Highway Garage-Contractual	-397.27
	<b>55</b>	A1620.4 · Buildings-Contractual	-556.00
		Bottini Fuel Total:	-953.27
<b>Charter Communications</b>	<b>56</b>	A5132.4 · Highway Garage-Contractual	-153.97
<b>ES11, LLC</b>	<b>57</b>	A1670.4 · Central Data Processing Contrac	-195.00
<b>Jonathan Follender, Reim.</b>	<b>58</b>	A9060.8 · Health Insurance	-1,230.45
<b>Cindy Mickelson, Reim.</b>	<b>59</b>	A1220.4 · Town Supervisor-Contractual	-78.00
<b>NYSATRC Membership</b>	<b>60</b>	A1410.4 · Town Clerk-Contractual	-25.00
<b>QUILL CORP</b>	<b>61</b>	A1620.4 · Buildings-Contractual	-90.45
	<b>62</b>	A1620.4 · Buildings-Contractual	-42.03
	<b>63</b>	A1620.4 · Buildings-Contractual	-227.42
		Quill Corp. Total:	-359.90
<b>Sullivan Overhead Doors</b>	<b>64</b>	A5132.4 · Highway Garage-Contractual	-250.00
<b>UCRRA</b>	<b>65</b>	A8160.4 · Refuse & Garbage-Contractual	-2,785.70
<b>UCTCTC Association</b>	<b>66</b>	A1410.4 · Town Clerk-Contractual	-40.00
<b>VEO Energy Systems</b>	<b>67</b>	A5132.4 · Highway Garage-Contractual	-323.95
<b>YE OLDE TV TOWNSMAN</b>	<b>68</b>	A1010.4 · Town Board-Contractual	-20.00
		A1410.4 · Town Clerk-Contractual	-20.00
		A5132.4 · Highway Garage-Contractual	-230.00
		A80104 · Zoning - Contractual Exp.	-26.00
		Ye Olde TV Townsman Total:	-296.00
<b>HealthCare Reimburse. Acct</b>	<b>69</b>	A9060.8 · Health Insurance	-5,000.00
		<b>Grand Total:</b>	<b>(11,691.24)</b>

Capital Vouchers, presented by Supervisor Brooks.  
(See Warrant #5, Voucher Nos. None)

**Resolution No. 37 of 2026**

**WHEREAS** New York State General Municipal Law Sections 103 and 104-4 permit the pre-audit function of vouchers, as a form of internal controls in the checking of claims and supporting documentation; and

**WHEREAS** the Sections 118 and 119 of New York State Municipal Law also authorize the auditing authority to approve of Said vouchers; and

**WHEREAS** the Office of the New York State Comptroller Division of Local Governments and Accountability: Budgets and Finances also approves of this method.

**NOW THEREFORE BE IT RESOLVED** that the Town of Denning Town Board **HEREBY** approves of and authorizes payment of the following Warrants:

Highway Fund Pre-Pay Warrant No. 5PP Voucher Nos. 14 -16.

Highway Fund Warrant No. 5 Voucher Nos. 39 - 54.

General Fund Pre-Pay Warrant No. 5PP Voucher Nos. 29-35.

General Fund Warrant No. 5 Voucher Nos. 54-69.

Capital Fund Sewage Disposal Warrant No. 5 Voucher Nos. None.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Scott Mickelson and seconded by Councilman Kevin Smith.

Roll Call Vote:

Councilman Mike Dean	AYE	Councilman Scott Mickelson	AYE
Councilman Kevin Smith	AYE	Councilman Gregory Vurckio	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

### **Resolution No. 38 of 2026**

**WHEREAS**, the Town of Denning has determined that it is in the best interest of the Town to update its Zoning Law to better provide for the permitting and operation of Short-Term Rentals (STRs); and

**WHEREAS**, Local Law No. 1 of 2025 entitled "**A Local Law providing for a Moratorium on Actions Subject to Special Use Permit Review for Applications Related to Short-Term Rental Uses for a Period of Twelve (12) Months**" was adopted by the Town Board of the Town of Denning on February 11, 2025 by Resolution No. 29 of 2025; and

**WHEREAS**, said Local Law No. 1 of 2025 allows for two (2) additional extension periods of up to three (3) months each by Resolution of the Town Board in Section 5 Subsection C of said Local Law No. 1 of 2025; and

**WHEREAS**, the Town Board approved of such initial extension of three (3) months to said Moratorium in February 2026, and

**NOW THEREFORE BE IT RESOLVED**, that the Denning Town Board hereby authorizes the second extension of said Moratorium for a period of three (3) months from May 12, 2026 to August 11, 2026.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Mike Dean and seconded by Councilman Gregory Vurckio.

Roll Call Vote:

Councilman Mike Dean	AYE	Councilman Scott Mickelson	AYE
Councilman Kevin Smith	AYE	Councilman Gregory Vurckio	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

**Supervisor Comments: David Brooks reports:**

- Supervisor Brooks requests Board Approval for Rich Lowe to continue lawn care at the Town Hall for 2026 at the same rate paid in 2025. All In Favor. Approved.
- Supervisor Brooks requests Board Approval for additional work hours for Erica Benvenuto to work remotely completing ZBA and Planning Board meeting minutes, correspondence, billing, forms, and other paperwork for the two Boards. Motion to approve made by Councilman Mike Dean and seconded by Councilman Scott Mickelson. All In Favor. Motion Passed.

**Councilmen Comments:**

- Councilman Gregory Vurckio reports that there was a joint meeting at CWC along with CWT where DEP provided their 2026-2030 Bureau of Water Supply strategic plan. He reports nothing new. Paul Rush is retiring June 2<sup>nd</sup> 2026. Discussion follows.
- Councilman Scott Mickelson reported on the Justice Court. Next Court date is tomorrow, May 13<sup>th</sup>. There are two pending matters before the Court.
- Councilman Mike Dean has no further comments.
- Councilman Kevin Smith has no further comments.

**Public Comments:**

- Paul Hnatiw is back in Sundown and reports that the neighbors chickens are still in the road and causing a hazard. Also reports that VanWagner still has truck on the edge of the road. Supervisor Brooks states he will visit the neighbor with the chickens and request fencing be erected and chickens contained and out of the road. Discussion follows.
- Archie Ackerley is present to greet the Board and advise that he has submitted an application and had his interview for the open position at the Highway Department.
- Paul Hnatiw asks for specific information regarding the open position at the Highway Dept.

Supervisor Brooks asks if there are any further Public Comments or Councilman Comments. There are none.

**Motion to enter Executive Session** to discuss Highway Personnel matters is made by Councilman Scott Mickelson and seconded by Gregory Vurckio. All In Favor. Motion Carried. Executive Session called to order at 6:35 pm.

No action taken in Executive Session.

Motion to end Executive Session at 6:59 pm made by Supervisor David Brooks and seconded by Councilman Gregory Vurckio. All In Favor. Motion Carried.

**Motion to adjourn the Town Board** meeting at 7:00 pm made by Councilman Gregory Vurckio and seconded by Councilman Scott Mickelson. All in Favor. Motion Carried. Meeting Adjourned.

Respectfully submitted by Nancy Parrow, Town Clerk, May 14, 2026.

The next Town Business meeting will be held at 1:00 pm on Tuesday June 9<sup>th</sup>, 2026 at the Denning Town Hall, and the next Town Board Meeting will be held at 6:00 pm on Tuesday, June 9<sup>th</sup>, 2026 at the Denning Town Hall, 1567 Denning Road, Claryville, NY.