

Claryville Fire District

Minutes April 1, 2026

The regular Meeting of the Board of Fire Commissioners was called to order at 6:33 pm, April 1, 2026, at the Claryville Fire Department Community Hall.

**Present:** Chairman/Commissioner Mike Schiffer, Commissioners Tom Matthews, and Dave White.

**Representing the Fire Department:** Chief Paul Metzger.

**Public:** None

**Minutes** of the March 10, 2026, Meeting were read and approved Upon Motion by Dave, Seconded by Tom., None Opposed.

**The Treasurer's Report** for April 2026, was read and approved Upon Motion by Dave, Seconded by Tom., None Opposed.

**Communication and Bills:** The following Bills were approved for payment Upon Motion by Dave, Seconded by Tom., None Opposed.

April Bills:

|          |           |                      |      |   |
|----------|-----------|----------------------|------|---|
| 500.00   | personnel | treas                | 1128 | Altair Service 216, LLC. / Paul Metzger |
| 300.00   | personnel | sec                  | 1129 | Anne-Marie Kremer                       |
| 1,800.00 | building  | rent                 | 1130 | Claryville FD                           |
| 181.70   | util      | telephone & internet | 1131 | Spectrum / Charter Communications       |
| 92.70    | util      | telephone            | 1132 | Verizon                                 |
| (287.83) | util      | elec                 | 1133 | Central Hudson                          |
| 1,185.60 | util      | elec                 | 1133 | Central Hudson                          |
| 411.59   | util      | lpg                  | 1134 | Rez-Bear Energy                         |
| (360.22) | util      | lpg                  | 1134 | Rez-Bear Energy                         |
| 40.00    | contract  | assoc fees           | 1135 | Sullivan County Vol. Firefighters Assoc |
| 243.00   | contract  | assoc fees           | 1136 | NFPA                                    |

|           |             |                 |      |   |
|-----------|-------------|-----------------|------|---|
| 50.00     | contract    | assoc fees      | 1137 | Mike Schiffer                           |
| 123.90    | contract    | other           | 1137 | Mike Schiffer                           |
| -         | void        | void            | 1138 |   |
| 237.02    | equipt      | misc supplies   | 1139 | Paul Metzger                            |
| 141.80    | equipt      | PPE             | 1140 | Haight Fire Equipment Supply            |
| 6,265.00  | building    | other           | 1141 | East-Tek                                |
| 4,960.00  | building    | other           | 1141 | East-Tek                                |
| 30.40     | contract    | office supplies | 1142 | Paul Metzger                            |
| 18.35     | contract    | office supplies | 1142 | Paul Metzger                            |
| -         | void        | void            | 1143 |   |
| 23.98     | equipt      | misc supplies   | 1144 | Altair Service 216, LLC. / Paul Metzger |
| -         | void        | void            | 1145 |   |
| 24,791.24 | insurance   | liability       | 1146 | McNeil&co                               |
| 638.17    | equipt      | rope rescue     | 1147 | RocknRescue.com                         |
| 247.38    | travel      | travel          | 1148 | Tom Matthews                            |
| 151.20    | travel      | travel          | 1149 | Paul Metzger                            |
| 4,292.19  | fire equipt | repair/maint    | 1150 | Rock Hill Service Center                |
| 1,427.95  | personnel   | fed taxes       | 1151 | IRS                                     |
| 990.06    | personnel   | fed taxes       | 1152 | IRS                                     |
| 323.75    | travel      | travel          | 1153 | Glenn Vandenberg                        |

### Chief's Report:

#### April 2026 Report

- 4 Calls in March
  - Activated Alarm, 1500 Denning Rd
  - LZ, Canceled enroute
  - Lift Assist

- Activated Alarm
- 6 Drills in March
  - Equipment Checks
  - SAR put in Service (Paul/John/Mike)
  - Apparatus Maint
  - Fire Extinguishers / SAR gear overview
  - CPR / Bloodborne pathogens
  - Extrication Eq.
- Other
  - District Polices and SOPs being printed
  - 65-64 utility truck has been serviced and is ready to be put into service
  - NYS SAFER grant for Truck House expansion submitted

Committee Reports: None

**Old Business:**

- Dave made the Motion to ratify Expenditures by Resolution for SAR, Old Truck, and Alarm Systems. Seconded by Mike S., None Opposed.
- SOPs are being printed and put in binders. Policies are in a box file with dividers.
- Motion to approve funding for SCBA bottles by Mike S., Seconded by Tom., None Opposed.
- Class A Uniforms – Nine people are interested in marching – Paul got prices for the basic uniform. Any funds left over after purchase will be used for new members interested in marching.

- There is a a problem for certificate of ownership for the Landscape Trailer (company out of business) and 31 with the DMV.
- Mike S. Spoke to DMV Supervisor and 2 trucks are good to go.
- All repairs for the new old truck came in well under what was anticipated. Tom recommends continuing to service this truck with Rock Hill Service Center.
- There was a problem with the FV firebox alarm being activated when there was a call on Schultz Rd. The FV call was false alarm. This will be fixed when the technician is available.
- Mike S. got 3 prices for the 4 gas meters and recommends getting the less expensive one. Tom made the Motion to purchase the meters (\$125.00 per meter). Dave Seconded, None Opposed.
- Tom will follow up on a gear box for the UTV.
- Tarp for SAR has arrived.

**New Business:**

- Carissa will research AED Unit.
- A Sullivan 180 contact will give us 9 Narcan kits.
- Will do another CPR class this summer – suggest opening it up to associate members. The Company will pay for class if associate members participate.
- All members are expected to attend drills, even life members. Paul will give a reminder.

The Meeting was adjourned Upon Motion by Tom, Seconded by Dave, None Opposed at 7:38 pm.

Respectfully submitted,

Anne-Marie Kremer/Secretary

