

# **TOWN OF DENNING TOWN BOARD BUSINESS MEETING MINUTES**

Meeting called to order at 1:10 p.m. by Supervisor Brooks.  
Held on Tuesday, March 10, 2026 at the Denning Town Hall.

Present: Supervisor David Brooks, Councilman Gregory Vurckio, Councilman Mike Dean, Councilman Kevin Smith, Councilman Scott Mickelson and Highway Superintendent Leonard Johnson

No Public Present

The only order of Business at this meeting is the Audit of Highway and General Vouchers for the month of March 2026.

March 2026 Highway Vouchers presented to the Board by Highway Superintendent Leonard Johnson.

March 2026 General Vouchers presented to the Board by Supervisor David Brooks.

Review and discussion of all Vouchers.

Resolution No. 31 of 2026 - Approval and Payment of Highway and General Vouchers will be voted on at the Regular Meeting of the Town Board this date at 6:00 pm.

Supervisor David Brooks requests a Motion to adjourn Business Meeting. Councilman Gregory Vurckio motions to adjourn the Business Meeting at 1:45 pm, seconded by Councilman Scott Mickelson. All in Favor. Meeting Adjourned.

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# **TOWN OF DENNING TOWN BOARD MEETING MINUTES**

Meeting called to order at 6:00 p.m. by Supervisor Brooks.  
Held on Tuesday, March 10, 2026 at the Denning Town Hall.

Present: Supervisor David Brooks, Councilman Gregory Vurckio, Councilman Mike Dean, Councilman Kevin Smith, Councilman Scott Mickelson and Highway Superintendent Leonard Johnson

Public Present: Matthew Miller

Pledge of Allegiance

The Town Clerk provided all Board members with a copy of the Agenda and Resolutions Nos. 31 through 34, and the Budget vs. Actual through February 2026.

The Town Clerk Minute Book was signed prior to the meeting commencement. Motion to adopt last months' minutes as presented by Town Clerk Nancy Parrow made by Councilman Gregory Vurckio, and seconded by Councilman Scott Mickelson.

Roll call vote:

Councilman Mike Dean AYE

Deputy Supervisor Gregory Vurckio AYE

Supervisor David Brooks AYE

Councilman Kevin Smith AYE

Councilman Scott Mickelson AYE

Motion carried.

Correspondence:

- Supervisor Brooks provides documentation from the Sundown Wild Forest Unit Management Plan Amendment Scoping Meeting that he attended in February in Olive. NYS DEC discussed 1,464 acres of recently acquired unclassified Forest Preserve, additional improvements of the Sundown Wild Forest including hiking trails, parking areas, etc. Discussion follows.
- Emailed update from Jenny Lee on Broadband grant awards, Ulster County Tower update and a local road test – testing service availability. Discussion follows.

- Email from CWC 2026 estimate for Claryville/Denning Septic Maintenance District to inspect 18 septic systems to be pumped out this year for the amount of \$2,400.00. Discussion follows.
- Letter received from NYS Unified Court System awarding the Town of Denning Court a grant for the 2025-2026 cycle of the JCAP. Denning received \$919.98 for a copy machine and a shredder. The Board thanks Justice Court Clerk Erica Benvenuto for her work in submitting the grant for approval.
- Supervisor Brooks received the Justice Court Annual Audit for 2025 by Town Auditor Teri Lockhart who confirmed files and records are complete and up to date.
- Two checks received from the Frost Valley YMCA each in the amount of \$8,300.00 as donations for the months of February and March 2026. The Town Board members express thanks to CEO Riel Peerbooms and the Frost Valley Board of Trustees for their continued support.
- Check received from Ulster County in the amount of \$15,376.36 for last quarter sales tax and estimate to February 2026. Discussion follows.

Highway Superintendent Leonard Johnson reports:

- Plowing for recent snow and ice events.
- Checking roads for debris, large fallen rocks as well as potholes.
- Issues with antennae for truck radios. Will do the agreed upon trial run with NYCOMCO - A company dealing with radio communications that was recommended by Ulster County and which services a few other Towns in the County as discussed at February meeting. Will also look into possibly updating current antennae.
- Prepared and presented 284 Agreement for the Expenditure of Highway Moneys for this year's upcoming road repairs. Discussion follows. Agreement signed by Supervisor Brooks and the Board.
- Dump Truck out for repairs. Discussion follows.
- Serviced grader and loader currently working fine.
- Freightliner is at Prestige for service. Discussion follows.
- International went for seal replacement which was under warranty.
- Reported a problem with the plow on Superintendent's truck. Fuse issue.

Planning Board report from Councilman Kevin Smith:

- No quorum at last meeting date so nothing was discussed.
- Supervisor Brooks states he may be able to attend next meeting on March 19<sup>th</sup>.

Highway Pre-Pay Vouchers presented by Hwy. Super. Johnson.  
(See Warrant #3 Pre-Pay, Voucher Nos. 8 - 10)

|  |               |                                    |                   |
|--|---------------|------------------------------------|-------------------|
| <b>MVP Health Care, Inc.</b>             | <b>3PP-8</b>  | DA90608 · Health Ins.              | -14,649.06        |
| <b>Trust &amp; Agency Account - FICA</b> | <b>3PP-9</b>  | DA90308 · Social Security/Medicare | -772.03           |
| <b>Trust &amp; Agency Account - FICA</b> | <b>3PP-10</b> | DA90308 · Social Security/Medicare | -879.54           |
| <b>Grand Total:</b>                      |               |                                    | <b>-16,300.63</b> |

Highway Vouchers presented by Hwy. Super. Johnson.  
(See Warrant #3, Vouchers Nos. 13 - 20)

|  |           |                                    |           |
|--|-----------|------------------------------------|-----------|
| <b>Aden Mining &amp; Materials, Inc.</b> | <b>13</b> | DA51424 · Snow Removal-Contractual | -1,818.35 |
| <b>Advance Auto Parts</b>                | <b>14</b> | DA51304 · Machinery Contr          | -246.19   |

|                                |    |                                    |            |
|--------------------------------|----|------------------------------------|------------|
| Callanan Industries, Inc.      | 15 | DA51424 · Snow Removal-Contractual | -5,873.60  |
| H.O. Penn Machinery Co. Inc.   | 16 | DA51304 · Machinery Contr          | -1,333.50  |
| Liberty Trading Post           | 17 | DA51304 · Machinery Contr          | -22.32     |
| North East Parts Group         | 18 | DA51304 · Machinery Contr          | -1,616.13  |
| Partners In Safety, Inc.       | 19 | DA51104 · Maint Of Streets - Contr | -396.00    |
| Robert Green Auto & Truck Inc. | 20 | DA51302 · Machinery Equipment      | -2,074.16  |
|                                |    | Grand Total:                       | -13,380.25 |

General Pre-Pay Vouchers presented by Supervisor Brooks.  
(See Warrant #3 Pre-Pay, Vouchers Nos. 12 - 20)

|                            |        |  |             |
|----------------------------|--------|--|-------------|
| Central Hudson-1           | 3PP-12 | A8160.4 · Refuse & Garbage-Contractual | -65.25      |
| Central Hudson-2           | 3PP-13 | A5132.4 · Highway Garage-Contractual   | -710.21     |
|                            | 3PP-14 | A1620.4 · Buildings-Contractual        | -376.64     |
|                            |        | Total Central Hudson-2:                | -1,086.85   |
| Charter Communications-1   | 3PP-15 | A5132.4 · Highway Garage-Contractual   | -133.97     |
| Charter Communications-2   | 3PP-16 | A1620.4 · Buildings-Contractual        | -269.17     |
| MVP Health Care Inc.       | 3PP-17 | A9060.8 · Health Insurance             | -12,659.00  |
| TRUST & AGENCY ACCT - FICA | 3PP-18 | A9030.8 · Social Security              | -769.08     |
| TRUST & AGENCY ACCT - FICA | 3PP-19 | A9030.8 · Social Security              | -293.46     |
| Claryville Postmaster      | 3PP-20 | A1410.4 · Town Clerk-Contractual       | -780.00     |
|                            |        | Grand Total:                           | (16,056.78) |

General Vouchers, presented by Supervisor Brooks.  
(See Warrant #3, Voucher Nos. 27 -33)

|                                  |    |   |            |
|----------------------------------|----|---|------------|
| Alleymor Inc. DBA Pestmaster     | 27 | A1620.4 · Buildings-Contractual           | -85.00     |
| Central Hudson                   | 28 | A5182.4 · Street Lighting - Contractual   | -197.19    |
| e-Nable Business Solutions       | 29 | A1670.4 · Central Data Processing Contrac | -99.00     |
| ES11, LLC                        | 30 | A1670.4 · Central Data Processing Contrac | -130.00    |
| Mike Preis, Inc.                 | 31 | A1910.4 · Unallocated Insurance           | -29,873.29 |
| NFIP Direct                      | 32 | A1910.4 · Unallocated Insurance           | -6,407.00  |
| Office of the State Comptroller  | 33 | A690 · Overpayment & Clearing Account     | -320.00    |
| Ulster County Magistrates Assoc. | 34 | A1110.4 · Town Justice-Contractual        | -75.00     |
| UCRRA                            | 35 | A8160.4 · Refuse & Garbage-Contractual    | -2,022.61  |
|                                  |    | Grand Total:                              | -39,209.09 |

Capital Vouchers, presented by Supervisor Brooks.  
(See Warrant #3, Voucher Nos. None)

### Resolution No. 31 of 2026

**WHEREAS** New York State General Municipal Law Sections 103 and 104-4 permit the pre-audit function of vouchers, as a form of internal controls in the checking of claims and supporting documentation. And

**WHEREAS** the Sections 118 and 119 of New York State Municipal Law also authorize the auditing authority to approve of Said vouchers. And

**WHEREAS** the Office of the New York State Comptroller Division of Local Governments and Accountability: Budgets and Finances also approves of this method.

**NOW THEREFORE BE IT RESOLVED** that the Town of Denning Town Board HEREBY approves of and authorizes payment of the following Warrants:

- Highway Fund Pre-Pay Warrant No. 3PP Voucher Nos. 8 - 10.
- Highway Fund Warrant No. 3 Voucher Nos. 13 - 20.
- General Fund Pre-Pay Warrant No. 3PP Voucher Nos. 12 - 20.
- General Fund Warrant No. 3 Voucher Nos. 27 - 33.
- Capital Fund Sewage Disposal Warrant No. 3 Voucher Nos. - None.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Kevin Smith and seconded by Councilman Mike Dean.

Roll Call Vote:

Councilman Mike Dean AYE                      Councilman Scott Mickelson     AYE

Councilman Kevin Smith AYE                Councilman Gregory Vurckio     AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

### **Resolution No. 32 of 2026**

**WHEREAS** section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town auditing boards or appointed auditor and,

**WHEREAS** such records for the year 2025 were provided to and audited by the Town of Denning Auditor, Teri Lockhart, on Tuesday, February 12, 2026, and

**WHEREAS** the Town of Denning Town Board has HEREBY reviewed and accepts the Audit results submitted by the Auditor for the year 2025.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Mike Dean and seconded by Councilman Scott Mickelson.

Roll Call Vote:

Councilman Mike Dean AYE                      Councilman Scott Mickelson     AYE

Councilman Kevin Smith AYE                Councilman Gregory Vurckio     AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

### **Resolution No. 33 of 2026**

**WHEREAS** the Town of Denning formed the Claryville-Denning Septic Maintenance District and intends to maintain and improve said septic systems; and

**WHEREAS** the Town of Denning Town Board accepts the Catskill Watershed Corporation Estimate dated March 9, 2026, to inspect eighteen (18) septic systems to be pumped out in 2026; and

**NOW THEREFORE BE IT RESOLVED** that the Town of Denning Town Board authorizes Supervisor David Brooks to execute an agreement / contract with the Catskill Watershed Corporation to provide said inspection services for the Claryville-Denning Septic Maintenance District in 2026 in an amount not to exceed \$2,400.00.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Scott Mickelson and seconded by Councilman Mike Dean.

Roll Call Vote:

Councilman Mike Dean AYE                      Councilman Scott Mickelson     AYE

Councilman Kevin Smith AYE                Councilman Gregory Vurckio     AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

**Proposed Resolution No. 34 of 2026** – approval for the Town of Denning to apply to the CWC for funding for design costs for the Sundown Stream Project along Peekamoose Road is tabled until April as Supervisor Brooks is waiting for further information from the CWC.

### **Town Board Discussion:**

Supervisor Brooks requests Town Board approval to move forward with the annual Highway Materials Bidding process. Unanimous Town Board approval.

Supervisor Comments: David Brooks reports:

- According to a recent news article, the Frost Valley YMCA was awarded a \$300,000.00 grant. Discussion follows.
- A more in-depth review of the Ulster County sales tax distribution agreement and discussion with the Board.
- CWC approving additional funds for the design of the Sundown Stream Project. Supervisor Brooks questioning the amount and waiting for a response from CWC. Discussion follows.
- Supervisor Brooks and the Town Board direct Highway Superintendent Leonard Johnson to prepare and display a large Help Wanted sign on the exterior gate at the Highway Garage location at 1444 Denning Road as we are down one highway employee currently and it is believed that another employee is retiring as early as June of this year. Discussion follows. Highway Superintendent will get the sign and post it by the road.

Councilmen Comments:

- Councilman Gregory Vurckio reports that there was no CWT meeting this month.
  - Paul Rush is retiring and there will be new leadership at NYS DEP. Things will slow down as new leadership is integrated.
  - Towns will be sent documentation for opting out of new 5-year agreement for priority areas 1 and 2 – probably in June.
  - Regarding the Community Vitality Study - it was reported that there was low Town participation for this study. Councilman Vurckio had invited the Study organizers to come and present information to the Denning Board and they agreed but never scheduled a visit. Discussion follows.
- Councilman Scott Mickelson reported on the Justice Court held March 4<sup>th</sup>. One matter dismissed and all other matters were no shows. An arrest warrant may be issued for one matter if the defendant no shows again at next Court date of April 1<sup>st</sup>. Councilman Mickelson reports that mail is an issue regarding defendants not getting timely receipt of appearance tickets, etc. due to mail delays. Discussion follows regarding gearing up for Peekamoose/Blue Hole Season, number of available rangers in the area, and overuse.
- Councilman Mike Dean asks about progress with Margaretville Telephone regarding internet funding and work progress. Supervisor Brooks will make inquiries and report back to the Board. Supervisor Brooks will also reach out to Jenny Lee and ask if she is willing to come and personally update the Board at an upcoming meeting.
- Councilman Kevin Smith has no further comments.
- No further Councilman comments.

Public Comments:

- Matthew Miller compliments the Highway Department for their tireless work keeping the roads passable during this storm-heavy winter season.

**Motion to adjourn the Town Board** meeting at 6:50 pm made by Councilman Gregory Vurckio and seconded by Councilman Scott Mickelson. All in Favor. Motion Carried. Meeting Adjourned.

Respectfully submitted by Nancy Parrow, Town Clerk, March 17<sup>th</sup>, 2026.

The next Town Business meeting will be held at 1:00 pm on Tuesday April 14<sup>th</sup>, 2026 at the Denning Town Hall, and the next Town Board Meeting will be held at 6:00 pm on Tuesday, April 14th, 2026 at the Denning Town Hall, 1567 Denning Road, Claryville, NY.