

Claryville Fire District

Minutes January 6, 2026

The regular Meeting of the Board of Fire Commissioners was called to order at 7:18 pm, January 6, 2026, at the Claryville Fire Department Community Hall.

**Present:** Chairman/Commissioner Mike Schiffer, Commissioners Tom Matthews, David White, Mike VanDenBerg, and Andy Kremer (Zoom).

**Representing the Fire Department:** Chief Paul Metzger, and 2<sup>nd</sup> Assistant Chief Glenn VaDenBerg.

**Public:** Doot

Minutes of the December 2, 2025, Meeting were read and approved Upon Motion by Mike S., Seconded by Tom, None Opposed.

The Treasurer’s Report for December 2, 2025 was read and approved Upon Motion by Tom, Seconded by Mike V., None Opposed.

500.00	personnel	treas	1078	Altair Service 216, LLC. / Paul Metzger
300.00	personnel	sec	1079	Anne-Marie Kremer
1,800.00	building	rent	1080	Claryville FD
166.95	util	telephone & internet	1081	Spectrum / Charter Communications
92.80	util	telephone	1082	Verizon
908.38	util	elec	1083	Central Hudson
52.00	contract	notices	1084	Ye Olde Tri-Valley Townsman
112.00	contract	notices	1084	Ye Olde Tri-Valley Townsman
101.50	equipt	misc equipt	1085	Claryville Fire Department / Amazon
270.00	FF exp	training meals	1086	Neversink General Store
351.33	travel	travel	1087	Tom Matthews
76.98	equipt	misc supplies	1088	Haight Fire Equipment Supply
519.00	equipt	PPE	1088	Haight Fire Equipment Supply
242.95	equipt	PPE	1088	Haight Fire Equipment Supply
3,082.00	insurance	fire fighter	1089	McNeil&co
100.00	contract	assoc fees	1090	AFDSC
158.90	travel	travel	1091	Paul Metzger
88.00	contract	postage	1092	USPS

**Communications:**

Insurance Renewal Notice

AFDSC – Jill Holland – Dates of Association Meetings, date for Commissioner Training

## **Chiefs' reports:**

### **January 2026 Report**

- 3 calls run in December 2025
  - 12/22 Activated Alarm. Blue Hill Rd. 12 members. 65-1, 65-2, 65-3, 65-5, 65-61, 65-51
  - 12/29 MVA. 10 Members. 65-2, 65-3. 65-5, 65-7
  - 12/29 MVA. 8 Members. 65-1, 65-2, 65-3, 65-5, 65-61 (turned back)
  - 35 Total calls for the year, a 17% decrease from 42 calls in 2024
- 4 Drills in December
  - Equip. Checks
  - PiLite overview / Road Safety
  - ??
  - Training Overview / Planning
    - Developed 2026 training plan with concept of “core” drills
- Received most of the new rescue equipment. More to come. John, Mike, Paul to label, organize and store on trailer.
- Sullivan Co training stats: CVFD did well in comparison to the departments.

**Committee Report:** Tom gave a summary of work at the FV substation. Bad weather has interfered with work. Tom checks in every day to see how the project is progressing. Building has a lot of problems and multiple solutions to remedy them are being considered.

## **Old Business:**

Mike and Dave will look into Fire Police Registration

All vehicle registrations and new plates are in order.

Paul did appropriate paperwork for NY State Dept. Injury SH900 2025

Public Information Officer idea was voted down by the Company. Need to revisit this in the future. Someone is needed to manage the image of the District and Department. This is an appointed position and isn't included in the bylaws.

Andy proposes drafting a Capital Plan that would be a narrative to apportion and prioritize expenditures. This would be a long-term planning document in terms of mission that would address our capital needs against our mission- how they are prioritized and afforded over time.

Mike S. Is following up on recovering gear:

- a. Return the gear *or*
- b. Reimburse District for the gear
- c. Turn over to Sherrif's Department if a or b don't occur.

**New Business:**

LGS-1 Record Retention Policy Resolution passed Upon Motion by Tom, Seconded by Mike S. None Opposed.(Note: Resolution is attached to Minutes in file.)

Dave made the Motion that the Fire Company look into reviewing the V- Fire Grant. Seconded by Mike S. None Opposed.

YMCA has Wifi available at kiosk across from the castle – suggest that Wifi be available at substation.

The Meeting was adjourned at 8:33 pm Upon Motion by Dave, Seconded by Tom.

None Opposed.

Respectfully submitted,

Anne-Marie Kremer/Secretary