

## Claryville Fire District

### Minutes of July 8, 2025

The regular Meeting of the Board of Commissioners of the Claryville Fire District was called to order at 6:31 pm on July 8, 2025, at the Claryville Fire Department Warren Cole Hall.

**Present :** Chairman Mike Schiffer, Commissioners Tom Matthews, Mike VanDenBerg, Dave White, and Andy Kremer.

**Representing the Fire Department:** Chief Paul Metzger, and Second Assistant Chief Glenn VanDenBerg.

**Public:** None

Minutes of the June 3, 2025, Meeting were read and approved with one correction Upon Motion by Tom, Seconded by Mike V., None Opposed.

The Treasurer's Report for June 3, 2025, was read and approved Upon Motion by Dave, Seconded by MikeV., None Opposed.

Communication and Bills: The following Bills were approved for payment Upon Motion by Dave, Seconded by Tom, None Opposed.

500.00	personnel	treas	5018	Altair Service 216, LLC. / Paul Metzger
300.00	personnel	sec	5019	Anne-Marie Kremer
1,800.00	building	rent	5020	Claryville FD
166.95	util	telephone & internet	5021	Spectrum / Charter Communications
-	void	void	5022	VOID
92.19	util	telephone	5036	Verizon
693.37	util	elec	5023	Central Hudson
272.30	travel	travel	5024	Glenn Vandenberg
32.20	travel	travel	5025	Mike Schiffer
48.86	travel	travel	5026	Paul Metzger
134.75	travel	travel	5027	Tom Matthews
833.00	travel	travel	5028	Robert Stokes
157.00	FF exp	physicals/fit test	5029	TEK Medical Services
140.00	contract	notices	5030	Ye Olde Tri-Valley Townsman
4,621.40	fire equipt	hose testing	5031	Waterway
175.92	equipt	supplies	5032	Advance Auto Parts
41.03	equipt	supplies	5033	Paul Metzger
207.78	travel	other	5034	Claryville FD
354.95	equipt	turnout gear	5035	Haight Fire Equipment Supply
851.37	equipt	hoses	5035	Haight Fire Equipment Supply
410.00	equipt	misc supplies	5035	Haight Fire Equipment Supply

**Communications:** County Organization of Fire Police sent a letter that was found to be inappropriate. Dave made the Motion to respond, Motion denied. The decision was made to withdraw from the organization without response.

**Chief's Report:**

**July 2025 Report**

1 Call in June

- MV at Rond Pond Rd. 65-61, 5, 7, 2

Drills/Training - 4 Drills

- Equipment Checks
- Hose Testing
- Frost Valley East Branch walk thorough
- EVOC driving test practice
- TurboDraft at Frost Valley
- Neversink Pool Fill
- TurboDraft familiarization at station

Other

- Hose Testing went well. 6 sections of hose failed
- County Search and Rescue task force announced
- Andy K and Jim L. passed EVOC
- Making good progress on SOP and policies

**Committee Reports:** None

**Old Business:**

Mike S. got 4 bids for the cost of truck service. A decision will be made about which one to accept after a pro/con evaluation is made.

***Review of Policies***

Code of Ethics Policy: Secretary will administer the annual certification of Code of Ethics at the annual Organizational Meeting to Commissioners, Officers, and paid employees of the District. Motion to adopt Policy made by Tom, Seconded by Andy, None Opposed.

Personal Vehicle Use Policy: Include Fire Police in personal vehicle use reimbursement. Accepted Upon Motion by Dave, Seconded by Tom, None Opposed.

Public Meetings Policy: Motion to strike Policy made by Andy, Seconded by Dave, None Opposed.

Incident Report Form: Strike Incident Report Form, Upon Motion by Tom, Seconded by Dave, None Opposed.

**Other:**

Drafting project will be turned over to Mike V.

The Officer who was on probation for 2 months to be reinstated to former rank; Upon Motion by Dave, Seconded by Andy, None Opposed.

New Task Force replaces Search and Rescue.

**New Business:**

Substation at Frost Valley needs significant repairs to the structure. Door lock mechanism is frozen – replace with a push button lock. Sign needs to be replaced. Glenn will coordinate repairs. Glenn and Tom will follow up.

Charger on the wall in Fire House was destroyed and will be sent for repair. It would be a good idea to have a spare charger.

Tom and Glenn will repair 65-31 when the parts arrive.

**Adjournment:** The Meeting was adjourned at 8:39 pm Upon Motion by Dave, Seconded by Dave, None Opposed