

Claryville Fire District

Minutes of May 6, 2025

The regular Meeting of the Board of Commissioners of the Claryville Fire District was called to order at 6:30 pm on May 6, 2025, at the Claryville Fire Department Warren Cole Hall.

**Present:** Chairman Mike Schiffer, Commissioners Tom Matthews, Terry McNamarra, and Dave White (zoom).

**Representing the Fire Department:** Chief Paul Metzger, Assistant Chief Glenn VanDenBerg, an Assistant Chief John Coombs.

**Public:** Mike VanDenBerg

- Terry made the Motion that Mike VanDenBerg to take his place until the end of his term December 30, 2025. The Motion was seconded by Tom. None Opposed. Mike was sworn in as Commissioner. Terry handed in his letter of resignation. The Board thanked Terry for his 10 years of service.

Minutes of the April 1, 2025 Meeting were read and approved Upon Motion by Tom, Seconded By Mike V., None Opposed.

The Treasurer's Report for April 1, 2025, was read and approved Upon Motion by Tom, Seconded by Mike S., None Opposed.

Treasurer, Paul Metzger requested that the Annual Financial Report that is submitted to the State Comptroller also be submitted to the Town Clerks of Neversink and Denning. The Secretary will do this.

**Communication and Bills:** The following Bills were approved for payment Upon Motion by Mike S., Seconded by Tom, None Opposed.

500.00	personnel	treas	4991	Altair Service 216, LLC. / Paul Metzger
300.00	personnel	sec	4992	Anne-Marie Kremer
1,800.00	building	rent	4993	Claryville FD
166.95	util	telephone & internet	4994	Spectrum / Charter Communications
90.19	util	telephone	4995	Verizon
835.30	util	elec	4996	CHUD
250.27	util	fuel oil/lpg	4997	Rez-Bear Energy
1,487.00	fire equipt	SCBA Service	4998	Haight Fire Equipment Supply
24.00	contract	notices	4999	Ye Olde Tri-Valley Townsman
42.14	equipt	misc supplies	5000	Claryville Fire Department
82.49	equipt	misc supplies	5000	Claryville Fire Department
139.08	equipt	misc supplies	5000	Claryville Fire Department
171.67	equipt	misc supplies	5000	Claryville Fire Department
877.00	building	gen svc	5001	Peak Power Systems
208.95	travel	travel	5002	Tom Matthews
60.60	equipt	misc supplies	5003	Paul Metzger
95.00	fire equipt	repair/maint	5004	Prestige Towing & Recovery
90.00	equipt	misc supplies	5005	Claryville Fire Department
54.00	building	snow removal	5006	Sheeley Oil Excavating

## Fire Chief's Report:

### May 2025 Report

1 Call in April

- 4/14 – Wires Down. 7 members responded

Drills/Training - 3 Drills

- Equipment Checks
- Radio Overview with BC-3
- GPS and Navigation classroom

Other

- Trucks have all been inspected.
- Paul needs to locate insurance cards

**Committee Reports:** None

**Executive Session:** Tom made the Motion that the Board go into Executive Session, Seconded by Mike S., None Opposed, to discuss the fire call on May 3, 2025 at Frost Valley Y. The Executive Session was closed.

**Old Business:**

- Non-attending members and return of equipment issued to them: One member has returned her equipment. All gear from non-attending members needs to be returned. Paul will follow up with outstanding equipment from non-attending members.
- Dave made the Motion to ratify Andy's signature made by Dave on the April bills. Tom Seconded, None Opposed.

**New Business:**

- There was a complaint made by a member of the public about a comment allegedly made by a Department member. The recommendation to be made to all officers and members is that they do not publicly discuss other members of the community. The Chief will remind the members of the Fire Department of this policy.
- Chief Paul Metzger recommended to the Board that all District Policies be digitized and the SOP's of the Department be updated and edited to be consistent with Policy. Paul recommended the use of \$2,000.00 from OSHA funds to pay for someone to digitize and edit the District Policies and the Department SOP's.
- A bulleted list of the scope of the project including a flat rate for the completion will be prepared by Paul.
- Tom made the Motion, Seconded by Mike S. to hire Claire Coombs for this job.
- Mike S. spoke with Dave Bodenstein about the fire call on May 3, 2025.
- Dave made the Motion to adopt the firearms Policy from Nicole Stripoli in order to have a Policy in place. Seconded by Mike S. Adopted on May 6, 2025.

The Meeting was adjourned at 8:18pm Upon Motion by Tom, Seconded by Mike S., None Opposed.

Respectfully submitted,

Anne-Marie Kremer/Secretary