

Town of Denning – Town Board Meeting
Meeting called to order at 6:06 p.m. by Supervisor Brooks.
Held on Tuesday, May 13, 2025 at the Denning Town Hall.

Present: Supervisor Brooks
Councilmen: Gregory Vurckio, Kevin Smith, Mike Dean, and Scott Mickelson.
Highway Superintendent Leonard Johnson.
Public Present: Stacie Howell of the Rondout Neversink Stream Program

The Town Clerk Minute Book was signed prior to the meeting commencement.

The Town Clerk gave the Board members their copy of the Agenda and Resolution Nos. 38, 39, 40, 41 and 42 of 2025 and Budget vs. Actual January through April. Board members were also provided with Association of Towns publication Talk of the Towns.

Pledge of Allegiance

Supervisor Brooks inquires if all Councilmen have read the March 2025 Minutes and asks if there are any amendments. All respond that the Minutes have been read and that there are no amendments.

Motion to adopt last months’ minutes by Councilman Gregory Vurckio, seconded by Councilman Mike Dean. All in favor.

Councilman Mike Dean	AYE	Councilman Kevin Smith	AYE
Councilman Gregory Vurckio	AYE	Councilman Scott Mickelson	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

Supervisor Brooks welcomes Stacie Howell, Program Coordinator of the Rondout Neversink Stream Program, for discussion and explanation of the Memorandum of Understanding for the Implementation of the Rondout Creek, Neversink River and Chestnut Creek Stream Management Plans and Local Flood Hazard Mitigation. Ms. Howell reports that the project at Riley Brook is postponed due to an issue regarding long-eared bat species in the area. In addition, discussion follows regarding upcoming projects in the Town of Denning including Local Flood Analysis for Frost Valley Road and Saw Mill Road. Motion to sign the MOU made by Councilman Scott Mickelson and seconded by Councilman Gregory Vurckio. All in Favor.

Correspondence – by Supervisor David Brooks.

- Invitation received for the Town Board members for the 1930s Catskill Family Farm Phase II Opening at the Time and The Valleys Museum for 6-11-2025 at 3:00 pm.
- Received correspondence from Association of Towns regarding Notice of Even Year Election Law Update. Discussion follows.
- Received correspondence from Ulster County Board of Elections stating there will be no Primary Election in Denning on June 24, 2025 and confirming the General Election for November 4, 2025.
- Received brief update on Broadband in Denning. Jenny Lee is keeping the Board up to date on progress.
- Received April donation check to the Town from the Frost Valley YMCA in the amount of \$8,300.00. Supervisor Brooks and the Denning Town Board express their gratitude to CEO Riel Pierbooms and the Frost Valley Board of Trustees for their ongoing support.
- Received from the NYS Unified Court System letter and certificate confirming Erica Benvenuto completed Continuing Clerk Education Program for 2025.

Highway Report: by Highway Superintendent Leonard Johnson.

- Ditched and swept Peekamoose road, Brooks Hill Road and Whitehouse Road. All Denning roads are now swept.
- Started grading dirt roads at Balace Road and Brooks Hill Road.

- Having issue with grader and will need repairs.
- Discussion regarding purchase of 2024 3500 Didge Ram from Robert Green and status of other trucks now in service for Denning. Superintendent Johnson to check with Robert Green regarding these matters.

Planning Board Report - by Liaison Councilman Kevin Smith.

- Councilman Smith reports that Justin Botbyl at 437 Red Hill Road appeared at the most recent Planning Board meeting regarding a Short-Term Rental. Mr. Botbyl was advised of the current Moratorium in place regarding same.
- The Planning Board continued discussion regarding Carrera property and building plans on Greenville Road
- The next Planning Board meeting is this Thursday May 15, 2025. Town Board discussion follows regarding these matters.

Highway Pre-Pay Vouchers presented by Hwy. Super. Johnson.
(See Warrant #5 Pre-Pay, Voucher No. 13 - 16)

Health Care Reimbursement Acct	5PP-13	DA90608 · Health Ins.	-5,000.00
MVP Health Care, Inc.	5PP-14	DA90608 · Health Ins.	-12,701.87
Trust & Agency Account - FICA	5PP-15	DA90308 · Social Security/Medicare	-790.71
Trust & Agency Account - FICA	5PP-16	DA90308 · Social Security/Medicare	-706.66
		Grand Total	-19,199.24

Highway Vouchers presented by Hwy. Super. Johnson.
(See Warrant #5, Vouchers Nos. 47 - 60)

Advance Auto Parts	47	DA51304 · Machinery Contr	-208.19
ALL GAS & WELDING	48	DA51304 · Machinery Contr	-456.10
Big State Industrial Supply	49	DA51304 · Machinery Contr	-523.14
Bottini Fuel Corporation	50	DA51104 · Maint Of Streets - Contr	-2,521.20
Callanan Industries, Inc.	51	DA51104 · Maint Of Streets - Contr	-271.95
Finch Turf, Inc.	52	DA51304 · Machinery Contr	-9,945.00
Liberty Iron Works	53	DA51304 · Machinery Contr	-206.00
Liberty Trading Post	54	DA51304 · Machinery Contr	-222.81
North East Parts Group	55	DA51304 · Machinery Contr	-446.79
Partners In Safety, Inc.	56	DA51104 · Maint Of Streets - Contr	-495.00
Schaefer Enterprises, Inc.	57	DA51104 · Maint Of Streets - Contr	-6,395.00
Sheeley Oil & Excavating	58	DA51104 · Maint Of Streets - Contr	-5,100.00
Tractor Supply Credit Plan	59	DA51304 · Machinery Contr	-258.61
Woods Repair Service	60	DA51304 · Machinery Contr	-20.00
		Grand Total	-27,069.79

General Pre-Pay Vouchers presented by Supervisor Brooks.
(See Warrant #5 Pre-Pay, Vouchers Nos. 27 - 36)

Central Hudson	4PP-18	A8160.4 · Refuse & Garbage-Contractual	-75.15
Central Hudson	4PP-19	A5132.4 · Highway Garage-Contractual	-687.33
	4PP-20	A1620.4 · Buildings-Contractual	-389.07
		Total Central Hudson	-1,076.40
Charter Communications	4PP-21	A1620.4 · Buildings-Contractual	-235.15
Elan Financial Services	4PP-22	A1410.4 · Town Clerk-Contractual	-14.94
		A1620.4 · Buildings-Contractual	-28.76
		Total Elan Financial Services	-43.70
MVP Health Care Inc.	4PP-23	A9060.8 · Health Insurance	-11,776.21
TRUST & AGENCY ACCT - FICA	4PP-24	A9030.8 · Social Security	-341.23
TRUST & AGENCY ACCT - FICA	4PP-25	A9030.8 · Social Security	-722.33
TRUST & AGENCY ACCT - FICA	4PP-26	A9030.8 · Social Security	-284.91

		Grand Total	(14,555.08)
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General Vouchers, presented by Supervisor Brooks.
(See Warrant #5, Voucher Nos. 57 - 67)

Alleymor Inc. DBA Pestmaster	57	A1620.4 · Buildings-Contractual	-739.00
Bottini Fuel	58	A5132.4 · Highway Garage-Contractual	-413.99
Jonathan Follender, Reim.	60	A9060.8 · Health Insurance	-1,076.95
MVP Select Care Inc.	61	A9060.8 · Health Insurance	-35.00
	62	A9060.8 · Health Insurance	-35.00
			-70.00
Mike Preis, Inc.	63	A1910.4 · Unallocated Insurance	-507.00
QUILL CORP	64	A1620.4 · Buildings-Contractual	-71.59
	65	A1220.4 · Town Supervisor-Contractual	-50.34
		Total Quill	-121.93
UCRRA	66	A8160.4 · Refuse & Garbage-Contractual	-2,837.93
YE OLDE TRI-VALLEY TOWNSMAN	67	A1010.4 · Town Board-Contractual	-20.00
	67	A5010.4 · Supt. Highway-Contractual	-300.00
	67	A1410.4 · Town Clerk-Contractual	-24.00
		Total Townsman	-344.00
		Grand Total	(6,110.80)

Capital Vouchers, presented by Supervisor Brooks.
(See Warrant #5, Voucher Nos. None)

Supervisor Brooks inquires if the Councilman are satisfied with the audit of the Vouchers. The Councilmen respond in the affirmative.

Resolution No. 38 of 2025

WHEREAS, New York State General Municipal Law section 103 requires municipalities to go to bid and accept the lowest bid price, And

WHEREAS the Town of Denning has formed an Audit Over Sight Committee to review and recommend the bids below, and

WHEREAS the Denning Town Board has voted to accept Said Committee recommendation

WHEREAS, following careful consideration by the Town of Denning Highway Superintendent and the Town Board, and

WHEREAS, New York State General Municipal Law § 103 (16) permits local governments to “piggy back” off of other municipal bids; for apparatus, materials, equipment supplies and to contract for additional services related to the aforementioned; off of any local, state, or federal government contract, so long as the contract was in a manner that is consistent with competitive bidding laws, and

WHEREAS, Town Law section § 5-36 E-1 authorizes Town Boards to waive Said Bid if it is in the Town’s best interest and accept the next lowest bid, And

NOW THEREFORE be it RESOLVED The Town of Denning **HEREBY** accepts the following bids and the Town and any other municipality may “piggy back” on any Town of Denning bid or from any other municipal or other branches of government.

Rte 209 Sand & Gravel/Woodbourne Lawn & Garden: Sand-Snow & Ice (Ton)*; Crusher Run (Ton)*; Bank Run (Ton)*

Callanan- Kingston Location: Low Abrasive Sand (Ton)*; #1 Stone (Ton) Low Abrasion*; #1 A Stone (Ton) Low Abrasion*; #2 Stone (Ton) Low Abrasion*; #45 Stone (Ton)*

Callanan- Monticello Location: Gabions (Ton)*; Screenings (Ton)*; Item #4 (Ton) – Ledge Rock*; Dumped Rip Rap (Ton)*; Cold Patch (Ton) *; Blacktop Hot Mix Type 6 FOB; Blacktop Hot Mix Type 7 FOB

Aden Mining & Materials Inc: Quarry Rubble (Ton)*; Abrasive Sand (Ton)*; #1 ST Stone (Ton) Low Abrasion*; Flat Bed Rip Rap (Ton)*; Slope Rock (Ton)*

Schaefer Enterprises of Deposit Inc: Crusher Run (Ton) Tail Gate Spread*; Stackable Rock (Ton)*

WHEREUPON the Resolution was put to a vote, and recorded as follows: Motion to adopt and approve by Councilman Mike Dean, 2nd by Councilman Kevin Smith.

Roll Call Vote:

Councilman Mike Dean AYE

Councilman Scott Mickelson AYE

Councilman Kevin Smith AYE

Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 39 of 2025

WHEREAS New York State General Municipal Law Sections 103 and 104-4 permit the pre-audit function of vouchers, as a form of internal controls in the checking of claims and supporting documentation; and

WHEREAS the Sections 118 and 119 of New York State Municipal Law also authorize the auditing authority to approve of Said vouchers; and

WHEREAS the Office of the New York State Comptroller Division of Local Governments and Accountability: Budgets and Finances also approves of this method.

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board **HEREBY** approves of and authorizes payment of the following Warrants:

Highway Fund Pre-Pay Warrant No. 5PP Voucher Nos. 13 - 16.

Highway Fund Warrant No. 5 voucher Nos. 47 - 61.

General Fund Pre-Pay Warrant No. 5PP Voucher Nos. 27 - 36.

General Fund Warrant No. 5 Voucher Nos. 57 - 67.

Capital Fund Sewage Disposal Warrant No. 5 Voucher Nos. None.

WHEREUPON the Resolution was put to a vote, and recorded as follows: Motion to adopt and approve by Councilman Scott Mickelson, 2nd by Councilman Gregory Vurckio.

Roll Call Vote:

Councilman Mike Dean AYE

Councilman Scott Mickelson AYE

Councilman Kevin Smith AYE

Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 40 of 2025

Whereas, Town of Denning was granted a 2024-2025 Justice Court Assistance Program (JCAP) Grant for a filing cabinet and telephone line installation, and

Whereas, the Telephone line installation was completed and paid for in December of 2024. The Filing Cabinet was purchased from Quill in 2025 with the balance of the grant funds of 1,009.99.

Now Therefore Be It Resolved, that the Town of Denning Town Board hereby authorizes the Supervisor to appropriate \$1,009.99 to A1110.2 Justice Equipment account, and 1,009.99 to Revenue account A3021 State Aid, Court Facilities.

WHEREUPON the Resolution was put to a vote, and recorded as follows: Motion to adopt and approve by Councilman Kevin Smith, 2nd by Councilman Mike Dean.

Roll Call Vote:

Councilman Mike Dean AYE

Councilman Scott Mickelson AYE

Councilman Kevin Smith AYE

Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 41 of 2025

WHEREAS the Town of Denning formed the Claryville-Denning Septic Maintenance District and intends to maintain and improve said septic systems; and

WHEREAS the Town of Denning Town Board accepts the Catskill Watershed Corporation Estimate dated April 18, 2025, to inspect thirteen (13) septic systems to be pumped out in 2025; and

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board authorizes Supervisor David Brooks to execute an agreement / contract with the Catskill Watershed Corporation to provide said inspection services for the Claryville-Denning Septic Maintenance District in 2025 in an amount not to exceed \$1,500.00.

WHEREUPON the Resolution was put to a vote, and recorded as follows: Motion to adopt and approve by Councilman Mike Dean, 2nd by Councilman Scott Mickelson.

Roll Call Vote:

Councilman Mike Dean AYE

Councilman Scott Mickelson AYE

Councilman Kevin Smith AYE

Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 42 of 2025

WHEREAS, the Town of Denning has purchased a Fleet Vehicle. A 2011 Honda CRV. The cost is \$11,521.00.

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board hereby authorizes the Supervisor to increase A599 Appropriated Fund Balance, and to increase Appropriation A1997.2 General Government, Equipment for \$11,521.00.

WHEREUPON the Resolution was put to a vote, and recorded as follows: Motion to adopt and approve by Councilman Mike Dean, 2nd by Councilman Gregory Vurckio.

Roll Call Vote:

Councilman Mike Dean AYE

Councilman Scott Mickelson AYE

Councilman Kevin Smith AYE

Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Supervisor Comments:

- Supervisor Brooks advises the Board that he received a resignation letter from Travis Coddington resigning from the Denning Planning Board effective immediately. Discussion follows regarding new member recruitment.
- Supervisor Brooks thanks Councilman Scott Mickelson regarding his successful search for the Dog Control Officer vehicle.
- Supervisor Brooks advises the Board that they signed the CWC contracts regarding the Sundown Stream project engineering and design work. Discussion follows.
- Supervisor Brooks announces that there is a CWC meeting regarding the Community Vitality Study on Monday, May 19th at 5 pm in Arkville. Councilman Gregory Vurckio will be attending.

Councilmen Comments:

- Councilman Gregory Vurckio reports that there was no CWT meeting last week. Discussion follows.

- Councilman Scott Mickelson reports that the Landlord Tenant matter before the Justice Court was resolved and the Tenant was evicted. Discussion follows. The next Court date is May 21st and the only matter outstanding is a speeding ticket.
- Councilman Mike Dean has no further comments.
- Councilman Kevin Smith has no further comments.

Public Comments:

- There are no further Public comments.

Supervisor Brooks asks if there are any further Councilmen comments. There are none. Any further Public comments. There are none.

Motion to adjourn the Town Board meeting at 7:30 pm made by Councilman Gregory Vurckio and seconded by Councilman Scott Mickelson. All in Favor. Motion Carried. Meeting Adjourned.

Respectfully submitted by Nancy Parrow, Town Clerk, May 22, 2025.

The next Town Board Meeting and Town Business Meeting to be held at the Denning Town Hall on Tuesday, June 10th, 2025 scheduled to begin at 6pm.