

Claryville Fire District

Draft Minutes May 7, 2024

The regular Meeting of the Board of Fire Commissioners of the Claryville Fire District was called to order at 6:45pm, May 7, 2024, at the Claryville Fire Department Warren Cole Hall.

Present: Chairman Commissioner Dave White, Commissioners Tom Matthews, and Mike Schiffer.

Representing the Fire Department: Chief Paul Metzger and Assistant Chief Glenn VanDenBerg.

Public: None

Minutes of the April 5, 2024 Meeting were read and approved Upon Motion by Tom, Seconded by Dave, None Opposed.

The Treasurer’s Report for April 5, 2024 was read and approved Upon Motion by Mike, Seconded by Dave, None Opposed.

Communication and Bills: The following Bills were approved for payment Upon Motion by Dave, Seconded by Tom, None Opposed.

333.00	personnel	treas	4805	Altair Service 216, LLC. / Paul Metzger
200.00	personnel	sec	4806	Anne-Marie Kremer
1,500.00	building	rent	4807	Claryville FD
156.94	util	telephone & internet	4808	Spectrum / Charter Communications
89.07	util	telephone	4809	Verizon
944.38	util	elec	4810	CHUD
-	VOID	VOID	4811	
162.00	building	snow removal	4812	Sheeley Oil Excavating
779.01	util	lpg	4813	Rez-Bear Energy
1,754.32	fire equipt	repair/maint	4814	Truck Pro
3,229.15	fire equipt	repair/maint	4814	Truck Pro
110.63	equip	misc equipt	4815	Claryville Vol FD
(230.49)	equipt	hoses	4816	Haight Fire Equipment Supply
394.00	equipt	hoses	4816	Haight Fire Equipment Supply
68.95	equipt	hoses	4816	Haight Fire Equipment Supply
110.00	equipt	misc	4816	Haight Fire Equipment Supply
1,437.18	fire equipt	Compressor Serv	4816	Haight Fire Equipment Supply
14.03	contract	office supplies	4817	Paul Metzger

Fire Chief’s Report:

Calls – 4 calls

- 4/5- EMS assist (Schofield) 65-3, 65-4, 65-6; 3 members
- 4/21- 2 times-lift assist; 2 members
- 4/22 – Pole down, 65-51, 1 member

Drills

- Completed Water Trailer, Wildland Fire (at Kremer's place) and Pump Ops
- Winch training upcoming
- Will be focusing on Driver Training and qualification

Training

- Narcan done
- Water Resue Awareness and EVOC upcoming
- Paul doing ICS-300 net week

Other

- Physicals scheduled for 7/22 (tentative)
- Purchased some additional Rescue equipment
- Significant repair to 65-32 – rear axle u-bolts
- 32,31,61 have been serviced and inspected
- Jim Lethoic is a new member

Committee Reports: None

Old Business: peak Power contract paid. Permanent repairs will cost \$1, 186.66. Put an alarm in the building. Mike makes the Motion, Seconded by Dave, None Opposed.

AUD largely completed and will be presented at the June meeting.

Our counsel is moving to another company and Tom makes the Motion , Dave Seconds in favor of hiring Greg Serio's firm. None Opposed.

New Business:

Dave has confirmed with the Insurance company that we are bonded. Proof of Bond needs to be given to Towns by 1/31.

Mike makes the Motion to come up with a plan to define Capital Reserve Fund and Repair Reserve Fund. Seconded by Tom, None Opposed.

Is a Permissive Referendum necessary for immediate needs? Can we pay for turnout gear without a Permissive Referendum? Turnout Gear is time sensitive.

Look into the purchase of the Fire Service Law Book from FASNY.

Read the handbook about the appointment of the Chief and all Officers in the Department.

Paul suggests establishing a Committee on the Consolidation issue.

Discussion of Credit Card Policy and tax -exempt status – Tom and Glenn will look into this.

Membership Rules – Company needs to amend the Rules. Don't want to rule out part-time members. Review existing by-laws.

Mike makes Motion, Seconded by Dave to add "Purchases" as an item on the Agenda. None Opposed.

Approval of the purchase of Paul's turnout gear and radio strap Upon Motion by Dave, Seconded by Mike. None Opposed.

Need to find additional election clerks – No-one from District may serve. Paul has some names.

Paul proposed purchase of polo shirts with member's name for active members and will look into this.

Comments from the Public: None

Adjournment at 7:39pm Upon Motion by Dave, Seconded by Mike, None Opposed.

Respectfully submitted,

Anne-Marie Kremer/Secretary