

Draft Minutes of the Organizational Meeting of the Claryville Fire District

Meeting called to order by designated temporary Chairman, Andy Kremer at 6:35 pm.

Present: Commissioners Tom Matthews, Terry McNamarra, Mike Schiffer, Andy Kremer, Dave White.

Representing the Fire Department: Paul Metzger, Glenn VanDenBerg.

Public: None

A Motion was made by Terry, Seconded by Tom to appoint Dave as Chairman of the Board, None Opposed.

Appoint Treasurer and set salary: Paul Metzger is appointed District Secretary with a yearly salary of \$4,000.00. Upon Motion by Andy, Seconded by Terry. None Opposed.

Appoint Secretary and set salary: Anne-Marie Kremer is appointed District Secretary with a yearly salary of \$2,400.00. Upon Motion by Dave, seconded by Terry. None Opposed. Said Secretary is also appointed the Public Information Officer of the Claryville Fire District.

Andy Kremer administered and verified the Oaths of Office to Paul Metzger, Treasurer; Anne-Marie Kremer, Secretary; and Dave White, Commissioner.

The Secretary will file the Oaths of Office to the Town Clerks of Denning and Neversink as required,

Resolution 1.1: Set Date and Time of Monthly Meetings

Meetings will be held the first Tuesday of each month at 6:30 pm at the Claryville Fire Department Warren Cole Hall. Exception to this is the October Budget Hearing which is held October 15, 2024 followed by the regular Meeting. The Calendar is attached to these Minutes. The location and time can be changes by further resolution or by State requirement upon proper notification to the Official District publication. This Motion was made by Dave and Seconded by Andy. None Opposed.

Resolution 1.2: Appoint Attorney for the District

A Motion was made by Dave, Seconded by Terry with None Opposed to appoint the law firm of Young, Fenton, Kelsey and Brown Law Firm as attorney(s) for the District for 2024. The Treasurer will call the law firm to find out the retainer and which lawyer will represent the District.

Resolution 1.3: Designate Official Newspaper

A motion was made by Dave, seconded by Terry, None Opposed to designate the Tri-Valley Townsman as the official Newspaper for the District.

Resolution 1.4: Memberships

A Motion was made by Dave, Seconded by Mike, None Opposed to maintain Membership in the following Organizations:

- Association of Fire Districts of the State of New York
- Association of Fire Districts of Ulster County
- Association of Fire Districts of Sullivan County
- Firefighters Association of the State of New York
- National Fire Protection Association

Resolution 1.5 Membership

A Motion was made by Dave, Seconded by Terry , None Opposed to maintain membership in the following Chief's Organizations:

- New York State Association of Fire Chiefs
- Ulster County Volunteer Firemen's Association
- Sullivan County Volunteer Firemen's Association
- National Fire Protection Association

Resolution 1.6:

A Motion was made by Dave, Seconded by Andy, None Opposed to renew the annual truck house lease for \$18,000.00 to be paid in monthly installments of \$1500.00, and the Frost Valley Truck House for \$1.00 yearly.

Resolution 2.0:

A Motion was made by Dave, Seconded by Terry, None Opposed to continue the Treasurer's authorization that within sixty (60) days after the end of the fiscal year the Treasurer will submit to the State Comptroller and the Fire Commissioners a copy of the annual report required under Municipal Law Section 30 in lieu of a written statement showing receipts and disbursements for the preceding fiscal year, and that this authorization shall remain in effect unless rescinded or replaced by the Board of Commissioners by Resolution.