

TOWN OF DENNING TOWN BOARD MEETING MINUTES

January 11, 2024

(postponed from original meeting date of January 9, 2024 due to inclement weather)

TOWN OF DENNING – TOWN BOARD MEETING

Meeting called to order at 6:00 p.m. by Supervisor Brooks. Held on Thursday, January 11, 2024 at the Denning Town Hall. Meeting was postponed from January 9, 2024 due to inclement weather.

Present: Supervisor David Brooks; Councilmen: Gregory Vurckio, Scott Mickelson, Mike Dean, Kevin Smith, Town Clerk Nancy Parrow, and Highway Superintendent Leonard Johnson.

Pledge of Allegiance

Supervisor Brooks inquires if all the Councilmen have read the Minutes of the December 2023 meeting and asks if there are any amendments. All respond that the Minutes have been read and there are no amendments. Supervisor Brooks then inquires if all the Councilmen have read the Minutes of the January 2, 2024 Organizational Meeting and notes that amendments have been made in red. Supervisor Brooks then asks if there are any additional amendments. All respond that there are none.

Pledge of Allegiance

The Town Clerk gave the Board members their copy of the Agenda and Resolution No. 27 of 2024, and the Budget vs. Actual through December 2023.

The Town Clerk Minute Book was signed prior to the meeting commencement. Motion to adopt last months' minutes and the January 2024 Organizational Meeting Minutes as presented by Town Clerk Nancy Parrow made by Councilman Gregory Vurckio and seconded by Councilman Scott Mickelson

Roll call vote:

Councilman Mike Dean AYE Councilman Kevin Smith AYE
Councilman Gregory Vurckio AYE Councilman Scott Mickelson AYE
Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote

Correspondence:

- Letter received from Nancy A Parrow, Denning Tax Collector, stating many residents have commented on their significantly reduced 2024 tax bills. The Tax Collector informed residents that Thanks go to Supervisor Brooks, the Town Board and Assessor, Patricia Masterson.
- Email received from Jenny Lee reporting that there seems to be plenty of available funds and the Ulster County commission is moving forward. Discussion follows.
- Letter received from Ulster County Board of Elections regarding 2024 primary votes and all other election dates and specific information regarding the local polling sites.
- Letter received from Judge Follender informing the Board that the Denning Justice Court books are available for the annual audit.
- Monthly donation check received from the Frost Valley YMCA in the amount of \$9,475.00 for December 2023. The Denning Town Board wishes to express their ongoing appreciation to CEO Riel Peerbooms and the YMCA Board of Trustees.

- Check received from Ulster County for mortgage tax covering period 4/1/23 to 9/31/23 in the amount of \$6,084.58
- Check received from Weitsman Shredding in the amount of \$769.57, the container was pulled on November 28, 2023.
- NYS Dept. of Taxation and Finance Treasury check received in the amount of \$302,435.08 covering CHIPS, PaveNY, POP (Patch our Potholes) and WIRP (Winter Recovery).
- Information received from the Association of Towns regarding 2024 Conference and Training. AOT reports CHIPS funds increased \$60 million statewide, but no other increases.
- 2023 Annual Building Department Report submitted by CEO Karl Von Hassel. Reviewed by the Board. Discussion follows.

Highway Superintendent Leonard Johnson reports:

- Activities regarding preparation for storms, plowing and sanding of roads during the 2 recent snow events, and maintenance of plow trucks and equipment.
- Repaired F350 plow.
- Sent 550 to Romeo in Kingston for turbo issue. They were unable to make the repair so a replacement part was obtained from Robert Green in Monticello. Plow issue was fixed in house. 550 is now ready to go. Repair price was approximately \$2,400.00.
- Denning Highway will complete required sexual harassment and discrimination training jointly with Town of Neversink.
- Superintendent Johnson submitted the proposed 284 Agreement (estimates) to the Board for review. Discussion follows.
- Peekamoose and everything on that side of Sundown will hopefully be chip sealed when the weather will allow in the Spring. Supervisor Brooks asks if Ulster County is going to chip seal Yeagerville Road. Superintendent Johnson will find out. Discussion follows.
- Supervisor Brooks asks if it is possible to get Doug Dymond of the highway crew some overtime with storm work. Could he possibly take care of Town Hall parking lot and walkway shoveling and also around the R&R Center and Town Barn to take pressure off of the other highway employees during snow and ice events. Discussion follows.
- Supervisor Brooks asks if all the radios are working in the trucks. Superintendent Johnson explains that communication truck to truck is not good and radios in all the trucks have had issues for some time. It is believed that new radios were installed in all trucks approximately 7 years ago. Discussion follows.
- Superintendent Johnson had conversation with Neversink Highway Superintendent Preston Kelly and requested any information on applicants for highway positions as there is a vacancy in Denning.
- Superintendent Johnson is going to see the new truck and check on the delivery date and warranty information.
- Liberty Iron Works hasn't replied regarding the grader. Councilman Mike Dean has a connection, Rob Orr at Hammer Hydraulics based out of Cohecton. He has a truck and does service calls. He provides the contact information to Superintendent Johnson.

- Superintendent Johnson requests guidance from the Board regarding a Roller. Should the Town lease a 10-ton roller to take care of dirt roads and paving? Time is of the essence. Supervisor Brooks asks the Highway Superintendent to also look into acquiring a Buffalo Turbine. Discussion follows.

Planning Board report from Kevin Smith:

- Chris Grey of Control Point Associates presented two lot line adjustment proposals; Greg Vurckio with Frank Vurckio and Greg Vurckio with Tyler Brooks. The Planning Board will review and finalize both matters at their January meeting. Discussion follows. There was no other business before the Planning Board.

Highway January 1A Pre-Pay Vouchers presented by Hwy. Super. Johnson.
(See Warrant #1A Pre-Pay, Voucher Nos. 1APP-1 – 1APP-4)

Healthcare Reimburse Acct	1APP-1	DA90608 · Health Ins.	-2,500.00
Trust & Agency Account - FICA	1APP-2	DA90308 · Social Security/Medicare	-79.87
Trust & Agency Account - FICA	1APP-3	DA90308 · Social Security/Medicare	-267.75
Trust & Agency Account - FICA	1APP-4	DA90308 · Social Security/Medicare	-607.98
		Grand Total	-3,455.60

Highway January 1A Vouchers presented by Hwy. Super. Johnson.
(See Warrant #1A, Voucher Nos. 1A-1 – 1A-9)

Cargill Inc.	1A-1	DA51424 · Snow Removal-Contractual	-4,429.02
FleetPride	1A-2	DA51304 · Machinery Contr	-158.20
Kimball Midwest	1A-3	DA51304 · Machinery Contr	-416.97
Mombaccus Excavating, Inc.	1A-4	DA51104 · Maint Of Streets - Contr	-823.40
	1A-5	DA51424 · Snow Removal-Contractual	-4,123.90
	1A-6	DA51424 · Snow Removal-Contractual	-820.87
		Total Mombaccus	-5,768.17
North East Parts Group	1A-7	DA51304 · Machinery Contr	-415.77
Tolls by Mail Pymt. Process. Ctr	1A-8	DA51304 · Machinery Contr	-7.15
Zanetti's Service Center	1A-9	DA51304 · Machinery Contr	-954.86
		Grand Total	(12,150.14)

Highway January Pre-Pay Vouchers presented by Hwy. Super. Johnson.
(See Warrant #1 Pre-Pay, Voucher No. 1)

MVP Health Care, Inc.	1PP-1	DA90608 · Health Ins.	-11,936.47
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Highway January Vouchers presented by Hwy. Super. Johnson.
(See Warrant #1, Voucher Nos. 1 – 6)

H.O. Penn Machinery Company Inc.	1	DA51304 · Machinery Contr	-94.26
Health Care Reimbursement Account	2	DA90608 · Health Ins.	-5,000.00
NY Labor Law Poster Service	3	DA51104 · Maint Of Streets - Contr	-99.50
Robert Green Auto & Truck Inc.	4	DA51304 · Machinery Contr	-156.58
Ulster County 1	6	DA90408 · Workers Comp	-4,999.74
		Grand Total	-10,350.08

General January 1A-Pre-Pay Vouchers presented by Supervisor Brooks.
(See Warrant #1A Pre-Pay, Vouchers Nos. 1APP-1 – 1APP4)

Central Hudson	1APP-1	A8160.4 · Refuse & Garbage-Contr.	-78.16
Healthcare Reimbursement Acct	1APP-2	A9060.8 Health Insurance	-2,500.00
TRUST & AGENCY ACCOUNT - FICA	1APP-3	A9030.8 · Social Security	-758.41
TRUST & AGENCY ACCOUNT - FICA	1APP-4	A9030.8 · Social Security	-319.35
		Grand Total	-3,655.92

General January 1A Vouchers presented by Supervisor Brooks.
(See Warrant #1A, Vouchers Nos. 1A-1 – 1A-17).

Central Hudson	1A-1	A5132.4 · Highway Garage-Contractual	-492.74
	1A-2	A1620.4 · Buildings-Contractual	-373.62
		Total Central Hudson	-866.36
Charter Communications	1A-3	A5132.4 · Highway Garage-Contractual	-143.16
Erica Benvenuto	1A-4	A1410.4 · Town Clerk-Contractual	-63.02
e-Nable Business Solutions	1A-5	A1670.4 · Central Data Process. Contrac	-522.50
	1A-6	A1670.4 · Central Data Process. Contrac	-475.00
		Total e-Nable Business Solutions	-997.50
ES11, LLC	1A-7	A1670.4 · Central Data Process. Contrac	-150.00
Elan Financial Services	1A-8	A1620.4 · Buildings-Contractual	-142.92
Jonathan Follender, Reim.	1A-9	A9060.8 · Health Insurance	-536.50
MVP Select Care Inc.	1A-10	A9060.8 · Health Insurance	-30.00
Ricardo A. Morales	1A-11	A1110.4 · Town Justice-Contractual	-140.00
Office of the State Comptroller	1A-12	A690 · Overpayment & Clearing Account	-1,570.00
Nancy Parrow	1A-13	A80104 · Zoning - Contractual Exp.	-270.00
	1A-13	A8020.4 · Planning-Contractual	-270.00
		Total Nancy Parrow	-540.00
Power Generator Service, LLC	1A-14	A5132.4 · Highway Garage-Contractual	-295.00
	1A-15	A1620.4 · Buildings-Contractual	-295.00
		Total Power Generator Service LLC	-590.00
UCRRA	1A-16	A8160.4 · Refuse & Garbage-Contractual	-1,240.63
Karl Von Hassel	1A-17	A3620.4 · Safety Insp. - Contractual	-329.00
		Grand Total	(7,339.09)

General January Pre-Pay Vouchers presented by Supervisor Brooks.
(See Warrant #1 Pre-Pay, Vouchers No. 1PP-1)

MVP Health Care Inc.	1PP-1	A9060.8 · Health Insurance	-9,181.89
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General January Vouchers presented by Supervisor Brooks.
(See Warrant #1, Vouchers Nos. 1 - 9)

Association of Towns	1	A1920.4 · Municipal Assoc. Dues	-800.00
Charter Communications	2	A1620.4 · Buildings-Contractual	-184.88
HealthCare Reimbursement Account	3	A9060.8 · Health Insurance	-5,000.00
Mike Preis, Inc.	4	A1910.4 · Unallocated Insurance	-475.00
NY Planning Federation	5	A1920.4 · Municipal Association Dues	-295.00
NYSAOTSOH	6	A5010.4 · Supt. Highway-Contractual	-250.00
Nancy Parrow	7	A1410.4 · Town Clerk-Contractual	-38.50
Ulster County 1	8	A9040.8 · Workers Comp-Empl Bnfts	-4,200.00
Thomson-Reuters West	9	A5010.4 · Supt. Highway-Contractual	-290.00
		Grand Total	-11,533.38

Capital January 1A Vouchers, presented by Supervisor Brooks.
(See Warrant #1A, Voucher No. 1).

Ward Engineering	1A-1	A8130.2 – Sew Treat & Disp/Capital Outlay	-2,925.00
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Supervisor Brooks inquires if the Councilman are satisfied with the audit of the Vouchers. The Councilmen respond in the affirmative.

Resolution No. 27 of 2024

WHEREAS New York State General Municipal Law Sections 103 and 104-4 permit the pre-audit function of vouchers, as a form of internal controls in the checking of claims and supporting documentation. And

WHEREAS the Sections 118 and 119 of New York State Municipal Law also authorize the auditing authority to approve of Said vouchers. And

WHEREAS the Office of the New York State Comptroller Division of Local Governments and Accountability: Budgets and Finances also approves of this method.

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board HEREBY approves of and authorizes payment of the following Warrants:

Highway Fund Pre-Pay Warrant No. 1APP Voucher Nos. 1 – 4.

Highway Fund Warrant No. 1A Voucher Nos. 1 – 9.

Highway Fund Pre-Pay Warrant No. 1PP Voucher No. 1.

Highway Fund Warrant No. 1 Voucher Nos. 1 – 6.

General Fund Pre-Pay Warrant No. 1APP Voucher Nos. 1 – 4.

General Fund Pre-Pay Warrant No. 1PP Voucher No. 1.

General Fund Warrant No. 1A Voucher Nos. 1 – 17.

General Fund Warrant No. 1 Voucher Nos. 1 – 8.

Capital Fund Sewage Disposal Warrant No. 1A voucher No. 1.

Whereupon, the Resolution was put to a vote, and recorded as follows: Motion to adopt and approve by Councilman Mike Dean, seconded by Councilman Gregory Vurckio.

Roll Call Vote:

Councilman Mike Dean AYE Councilman Scott Mickelson AYE

Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Motion made by Mike Dean and Seconded by Greg Vurckio – All in Favor.

Supervisor Comments:

- Supervisor Brooks reports that the 2023 Budget Adjustment resolution(s) will be done at the February 2024 Board Meeting.
- Supervisor Brooks has been advised that Hudson Valley Federal Credit Union is purchasing Catskill Hudson Bank. There is a time-frame of six to nine months on this matter. Municipalities are not allowed to work with credit unions so Catskill Hudson is working on how to resolve this matter. Supervisor Brooks will follow up. Discussion follows.

Councilmen Reports:

- Councilman Gregory Vurckio thanks Superintendent Johnson for his detailed report and keen interest in all aspects of his new position.
- Councilman Vurckio asks if the Town is in receipt of the Annual CWT dues notice. Supervisor Brooks reports that we have not received it. Councilman Vurckio will provide the Town Clerk with a copy for payment. The next CWT meeting is Monday, January 15, 2024.
- Councilman Scott Mickelson reports that there have been no Justice Court sessions in the 2024 yet.
- Councilman Mike Dean requests information on recently retired Denning officials. Discussion follows.
- Councilman Smith has no further comments.

Supervisor Brooks calls for any further Councilmen comments. There are none.

There is no Public present for comments.

Motion to adjourn the meeting at 7:12 pm made by Councilman Gregory Vurckio and seconded by Councilman Scott Mickelson. All in Favor. Motion Carried.

Respectfully submitted by Nancy Parrow, Town Clerk, January 19, 2024.

Next Town Board & Business Meeting: Tuesday, February 13, 2024 at 6 pm at the Denning Town Hall.