

## TOWN OF DENNING – TOWN BOARD MEETING

The Town Board meeting is called to order at 6:07 pm by Supervisor Brooks.

The Town Clerk provided all Board members with a copy of the Agenda and Resolution Nos. 50, 51 and 52, and the Budget vs. Actual through September 2023.

The Town Clerk Minute Book was signed prior to the meeting commencement. Motion to adopt last months' minutes as presented by Town Clerk Nancy Parrow made by Councilman Mike Dean, and seconded by Councilman Kevin Smith.

Roll call vote:

Councilman Mike Dean AYE

Councilman Kevin Smith AYE

Councilman Gregory Vurckio AYE

Councilman Paul Schoonmaker AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Correspondence – by Supervisor Brooks:

- Updated page of September Budget vs Actual received from Supervisor's Bookkeeper and copies provided to Board Members.
- Shared Services Agreement received from the Town of Esopus (5-year term). Agreement reviewed with Board. Motion to sign agreement with Esopus made by Councilman Mike Dean and seconded by Councilman Gregory Vurckio. All in favor.
- Shared Services – In-Kind Agreement with Ulster County received and reviewed with Board. Motion to sign agreement with Ulster County made by Councilman Paul Schoonmaker and seconded by Councilman Gregory Vurckio. All in favor.
- Email received from Highway Superintendent Daniel Van Sadere with estimate from Romeo Ford for repairs for the 2017 Ford F350 (Deputy Superintendent truck). The estimate is for \$9,325.46. Discussion follows regarding items in the estimate, what has to be done and what can be delayed. Highway Superintendent Van Sadere will contact Romeo.
- Email received from Jenny Lee regarding Broadband Commission update and working with March Gallagher and Margaretville Telephone Company.
- Donation received from Frost Valley YMCA of \$9,475.00. The Denning Town Board wishes to express its continued thanks to CEO, Riel Peerbooms, and the Frost Valley Board of Directors for their ongoing support.
- Check received from NY State in the amount of \$91,858.00 for AIM payment.
- Email and phone call from Central Hudson regarding power interruptions in the near future.
- Thank you letter from the Giant Pumpkin Party for the Town of Denning sponsorship.

Highway Report - by Superintendent Daniel Van Sadere:

- Further discussion of the Romeo estimate for the Ford F350. Oil pan repair and front-end parts for now to make it safe as it is a heavily used winter vehicle.
- Item 4 repairs to Wild Meadow Road, Wildcat, Barnes and Coons/Dinch Road completed.
- Patching with hot mix around the Knolls finished.
- Ulster County is coming tomorrow to pump out the catch basins. Discussion follows regarding having the County also do the catch basins in front of the church and Brooks Hill Road in Sundown.
- Ladleton Bridge Work Update: they set 4 sections today. More to come. Discussion follows regarding time frame of project and detour issues.
- The new truck is up at Viking (who are backlogged) efforts being made to move it to Connecticut shop so it won't take as long. Wing and dump body needs to be installed.
- Highway Budget issues discussed.
- Councilman Gregory Vurckio asks Superintendent Van Sadere if and when the new paving on Sundown Road will be striped.
- Superintendent Van Sadere reports that VEO is coming November 16<sup>th</sup> to service the boiler.

Planning Board Report - by Liaison, Councilman Kevin Smith:

- Councilman Smith reports that Honzo Haven Wellness Center (Kobayashi) on Greenville Road in Sundown is again going forward. A zoom call was held with Mazzarelli Architecture reviewing changes from the previous plan. A Planning Board Public Hearing will be held next meeting. Supervisor Brooks requests that they make sure Ulster County is kept apprised of the matter. Councilman Smith reports no other business with the Planning Board.

Highway Pre-Pay Vouchers presented by Hwy. Super. Van Saders.  
(See Warrant #10 Pre-Pay, Voucher Nos. 36 - 38)

<b>MVP Health Care, Inc.</b>	<b>10PP-36</b>	DA90608 · Health Ins.	-11,160.19
<b>Trust &amp; Agency Account - FICA</b>	<b>10PP-37</b>	DA90308 · Social Security/Medicare	-614.00
<b>Trust &amp; Agency Account - FICA</b>	<b>10PP-38</b>	DA90308 · Social Security/Medicare	-593.02
		<b>Grand Total</b>	<b>-12,367.21</b>

Highway Vouchers presented by Hwy. Super. Van Saders.  
(See Warrant #10, Vouchers Nos. 106 - 118)

<b>ALL GAS &amp; WELDING</b>	<b>106</b>	DA51304 · Machinery Contr	-71.35
<b>Bottini Fuel Corporation</b>	<b>107</b>	DA51104 · Maint Of Streets - Contr	-3,224.81
<b>Callanan Industries, Inc.</b>	<b>108</b>	DA51104 · Maint Of Streets - Contr	-1,128.19
	<b>109</b>	DA51104 · Maint Of Streets - Contr	-421.74
		<b>Total Callanan:</b>	<b>-1,549.93</b>
<b>Case Tire Service Inc.</b>	<b>110</b>	DA51304 · Machinery Contr	-1,849.04
<b>FleetPride</b>	<b>111</b>	DA51304 · Machinery Contr	-221.06
<b>Liberty Trading Post</b>	<b>112</b>	DA51304 · Machinery Contr	-35.94
<b>Mombaccus Excavating, Inc.</b>	<b>113</b>	DA51104 · Maint Of Streets - Contr	-3,293.83
	<b>114</b>	DA51104 · Maint Of Streets - Contr	-3,334.08
	<b>115</b>	DA51104 · Maint Of Streets - Contr	-2,482.39
		<b>Total Mombaccus:</b>	<b>-9,110.30</b>
<b>North East Parts Group</b>	<b>116</b>	DA51304 · Machinery Contr	-128.01
<b>Romeo Ford</b>	<b>117</b>	DA51304 · Machinery Contr	-28.54
<b>Tractor Supply Credit Plan</b>	<b>118</b>	DA51304 · Machinery Contr	-122.91
		<b>Grand Total</b>	<b>(16,341.89)</b>

General Pre-Pay Vouchers presented by Supervisor Brooks.  
(See Warrant #10 Pre-Pay, Vouchers Nos. 86 - 94)

<b>Central Hudson</b>	<b>10PP-86</b>	A8160.4 · Refuse & Garbage-Contractual	-40.43
	<b>10PP-87</b>	A5132.4 · Highway Garage-Contractual	-337.90
	<b>10PP-88</b>	A1620.4 · Buildings-Contractual	-223.94
		<b>Central Hudson Total:</b>	<b>-602.27</b>
<b>Charter Communications</b>	<b>10PP-89</b>	A1620.4 · Buildings-Contractual	-183.41
<b>Elan Financial Services</b>	<b>10PP-90</b>	A1410.4 · Town Clerk-Contractual	-37.53
<b>MVP Health Care Inc.</b>	<b>10PP-91</b>	A9060.8 · Health Insurance	-10,120.98
<b>TRUST &amp; AGENCY ACCOUNT - FICA</b>	<b>10PP-92</b>	A9030.8 · Social Security	-327.95
<b>TRUST &amp; AGENCY ACCOUNT - FICA</b>	<b>10PP-93</b>	A9030.8 · Social Security	-731.60
<b>TRUST &amp; AGENCY ACCOUNT - FICA</b>	<b>10PP-94</b>	A9030.8 · Social Security	-273.86
		<b>Grand Total</b>	<b>(12,277.60)</b>

General Vouchers, presented by Supervisor Brooks.  
(See Warrant #10, Voucher Nos. 135 - 147)

<b>Central Hudson</b>	<b>135</b>	A5182.4 · Street Lighting - Contractual	-154.31
<b>e-Nable Business Solutions</b>	<b>137</b>	A1670.4 · Central Data Processing Contrac	-142.50
<b>Jonathan Follender, Reim.</b>	<b>138</b>	A9060.8 · Health Insurance	-841.10
<b>Grahamsville First Aid Squad</b>	<b>139</b>	A4540.4 · Emergency Services-Contractual	-2,405.75
<b>MVP Select Care Inc.</b>	<b>140</b>	A9060.8 · Health Insurance	-30.00
<b>Nancy Parrow</b>	<b>141</b>	A1410.4 · Town Clerk-Contractual	-2.07
		A8020.4 · Planning-Contractual	-47.40
		<b>Total Nancy Parrow:</b>	<b>-49.47</b>
<b>Office of the State Comptroller</b>	<b>142</b>	A690 · Overpayment & Clearing Account	-1,755.00

<b>Claryville Postmaster</b>	<b>143</b>	A1110.4 · Town Justice-Contractual	-82.00
<b>QUILL CORP</b>	<b>145</b>	A1410.4 · Town Clerk-Contractual	-96.43
		A1620.4 · Buildings-Contractual	-219.49
		Total Quill:	-315.92
<b>UCRRA</b>	<b>146</b>	A8160.4 · Refuse & Garbage-Contractual	-1,990.61
<b>YE OLDE TRI-VALLEY TOWNSMAN</b>	<b>147</b>	A1355.4 · Tax Assessor-Contractual	-44.00
		A1410.4 · Town Clerk-Contractual	-44.00
		A8020.4 · Planning-Contractual	-66.00
		Total Townsman:	-154.00
		<b>Grand Total</b>	<b>(7,920.66)</b>

Capital Vouchers, presented by Supervisor Brooks.  
(See Warrant #10, Voucher Nos. 4)

<b>Catskill Watershed Corp</b>	<b>4</b>	A8130.2 · Sew Treat & Disp/Capital Outlay	-500.00
		Grand Total	-500.00

Supervisor Brooks inquires if the Councilman are satisfied with the audit of the Vouchers. The Councilmen respond in the affirmative.

**Resolution No. 50 of 2023**

**WHEREAS** New York State General Municipal Law Sections 103 and 104-4 permit the pre-audit function of vouchers, as a form of internal controls in the checking of claims and supporting documentation; and

**WHEREAS** the Sections 118 and 119 of New York State Municipal Law also authorize the auditing authority to approve of Said vouchers; and

**WHEREAS** the Office of the New York State Comptroller Division of Local Governments and Accountability: Budgets and Finances also approves of this method.

**NOW THEREFORE BE IT RESOLVED** that the Town of Denning Town Board HEREBY approves of and authorizes payment of the following Warrants:

Highway Fund Warrant No. 10 Prep-Pay Voucher Nos. 36 - 38.

Highway Fund Warrant No. 10, Voucher Nos. 106 - 118.

General Fund Warrant No. 10 Pre-Pay Voucher Nos. 86 - 94.

General Fund Warrant No. 10 Voucher Nos. 135 - 147.

Capital Fund Sewage Disposal Vouchers Warrant No. 10 Voucher No. 4.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Gregory Vurckio, seconded by Councilman Mike Dean.

Roll Call Vote:

Councilman Mike Dean AYE      Councilman Paul Schoonmaker AYE

Councilman Kevin Smith AYE      Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

**Resolution No. 51 of 2023**

**WHEREAS** the Town of Denning wishes to use the New York State Office of State Comptroller ARPA funds. The final balance of ARPA Funds (\$13,598.07) is to be transferred to the Highway Fund for infrastructure expenses which will expend the final balance of ARPA Funds received by the Town of Denning.

**WHEREAS** the Town of Denning Town Board may authorize the Supervisor to transfer funds from the General Fund to the Highway Fund, and

**WHEREAS** the General Fund Account A9901.9 – Transfer to Other Funds, is to be increased \$13,598.07 from A599 – General Fund Balance, and to increase Estimated Revenue Account DA5110 and Revenue Account DA5031 Interfund Transfers in Highway Fund for \$13,598.07, showing the transfer, and ALSO to increase Highway Appropriation DA5110.4 – General Repairs Contractual Expense \$13,598.07 to cover costs.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Denning Town Board authorized the Supervisor to make these Budgetary Transfers.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Gregory Vurckio, seconded by Councilman Kevin Smith  
Roll Call Vote:

Councilman Mike Dean AYE            Councilman Paul Schoonmaker AYE  
Councilman Kevin Smith AYE        Councilman Gregory Vurckio AYE  
Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

### **Resolution No. 52 of 2023**

**WHEREAS** the Town of Denning Town Board may authorize the Supervisor to transfer funds from the General Fund to the Highway Fund, and

**WHEREAS** the General Fund Account A9901.9 – Transfer to Other Funds, is to be increased \$140,000.00 from A599 – General Fund Balance, and to increase Estimated Revenue Account DA5110 and Revenue Account DA5031 Interfund Transfers in Highway Fund for \$140,000.00, showing the transfer, and ALSO to increase Highway Appropriation DA5110.4 – General Repairs Contractual Expense \$140,000.00 to cover costs.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Denning Town Board authorized the Supervisor to make these Budgetary Transfers.

**Whereupon**, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Mike Dean, seconded by Councilman Paul Schoonmaker.

Roll Call Vote:

Councilman Mike Dean AYE            Councilman Paul Schoonmaker AYE  
Councilman Kevin Smith AYE        Councilman Gregory Vurckio AYE  
Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Supervisor Comments:

- Supervisor Brooks requests that the October 10<sup>th</sup> Resolution Nos. 51 and 52 be corrected to show DA5110, not DA510 as seen on the Agenda. Town Clerk Nancy Parrow will make the requested corrections.
- Supervisor Brooks calls the Board's attention to the corrected information in the September Budget vs. Actual in the Highway Fund. Discussion follows.
- Supervisor Brooks recommends the Preliminary Budget Public Hearing be held prior to the November 14, 2023 Board Meeting at 6:00 pm. Unanimous agreement by the Board.

Supervisor Brooks calls for Councilmen Comments:

- Councilman Vurckio has no comments.
- Councilman Paul Schoonmaker reports that Justice Court was cancelled October 3, 2023.
- Councilman Mike Dean questions Highway Superintendent Dan Van Saders regarding oil pan coating to prevent rust on current fleet vehicles and the new truck, possibly a rubberized undercoat. Discussion follows.
- Councilman Kevin Smith has no further comments.

Supervisor Brooks calls for Public Comments:

- No Public Comment.

Supervisor Brooks asks if there are any further comments from the Councilmen. There are none. He then asks if there are any further comments from the Public present. There are none.

Supervisor Brooks requests a Motion to adjourn the Town Board meeting at 6:45 pm and to open the 2024 Budget Workshop.

Motion to open the 2023 Budget Workshop is made by Councilman Mike Dean, Seconded by Councilman Gregory Vurckio.

Roll Call Vote:

Councilman Mike Dean AYE            Councilman Paul Schoonmaker AYE  
Councilman Kevin Smith AYE        Councilman Gregory Vurckio AYE  
Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

The 2023 Budget Workshop is opened and a line-by-line review of the Budget commences.

- Personal service line is increased by 2%.
- Highway employees increased \$1.00 per hour.
- Discussion regarding dramatic increases in Health Insurance and NYS Retirement.
- Discussion regarding increased heating and electric costs.

- Review of the revenue section is also completed.
- 3.9% increase so Budget is over the tax cap. Discussion follows.
- Supervisor Brooks requests any suggestions to modify the budget. None are made.
- It is noted that the recently increased land taxes for NYS owned properties in Denning will hopefully offset the increase for residents in the 2024 County/Town tax bill.
- Highway Superintendent Van Sadars is hopeful there will be an increase in CHIPS for 2024 and comments that blacktop prices continue to fluctuate.
- Supervisor Brooks is hopeful that taxes will remain about the same.

Supervisor Brooks calls for any further Councilmen comments or discussion. There is none.

Supervisor Brooks calls for any further Public comments or discussion. There is none.

Motion to adjourn the 2024 Budget Workshop at 7:03 pm by Councilman Mike Dean and seconded by Councilman Paul Schoonmaker. All in favor.

Respectfully submitted by Nancy Parrow, Town Clerk, October 19<sup>th</sup>, 2023.

Next Town Board & Business Meeting will be held on Tuesday, November 14<sup>th</sup>, 2023 at 6 pm at the Denning Town Hall. The Town of Denning 2024 Budget Public Hearing will be held immediately prior the Town Board meeting.