

Claryville Fire District

Draft Minutes July 11, 2023

The regular Meeting of the Board of Fire Commissioners of the Claryville Fire District was called to order at 6:40 pm, July 11, 2023, at the Claryville Fire Department Warren Cole Hall.

**Present:** Chairman Dave White, Commissioners: Mike Schiffer, Tom Matthews, and Andy Kremer.

Representing the Fire Department: Paul Metzger, 2<sup>nd</sup> Assistant Chief.

**Public:** None

The Minutes of the June 13, 2023 Meeting were read and approved Upon Motion by Mike, Seconded by Dave, None Opposed.

The Treasurer’s Report for June 13 2023, was read and approved Upon Motion by Andy, Seconded by Tom, None Opposed.

**Communications and Bills:** The following Bills were approved for payment Upon Motion by Andy, Seconded by Dave, None Opposed.

333.00	personnel	treas	4643	Altair Service 216, LLC. / Paul Metzger
200.00	personnel	sec	4644	Anne-Marie Kremer
1,500.00	building	rent	4645	Claryville FD
169.41	util	telephone & internet	4646	Spectrum / Charter Communications
86.99	util	telephone	4647	Verizon
639.86	util	elec	4648	CHUD
113.94	equipt	misc supplies	4649	Claryville Fire Department
136.02	equipt	misc supplies	4650	Altair Service 216, LLC. / Paul Metzger
85.00	contract	other	4651	First Responder Newspaper
106.11	travel	travel	4652	Lou Fassi
607.84	travel	travel	4653	Andy Kremer
41.92	travel	travel	4654	Glenn Vandenberg
60.26	travel	travel	4655	Mike Schiffer
199.78	travel	travel	4656	Paul Metzger
5,732.40	fire equipt	repair/maint	4657	Truck Pro

**Fire Chief’s Report:**

July 9 – Car Fire Frost Valley YMCA Camp

Wires down

# 32 back in service

**Committee Reports:** None

**Old Business:**

SOP review – Paul has assembled templates for Commissioners to indicate what needs to be updated. Committee will meet in September for updates.

A suggestion was made to create a framework that prioritizes which trucks are deployed to which calls.

Draft site letters for Red Hill – Paul will give addresses to Anne- Marie

Need to survey the West Branch and YMCA for drafting.

Valve and fitting for 150,000-gallon tank.

Single gas meter...

**New Business:**

Implement SOP on privacy concerning technology, specifically posting on social media sites. It is the Chief's responsibility to implement the SOP policy on privacy. Dave made the Motion that nothing be posted on social media unless approved by the Chief. This should be added to the existing District policy on reporting incidents. Andy Seconded, None Opposed.

**Comments from the Public:** None

The Meeting was adjourned at 7:37 Upon Motion by Dave, Seconded by Mike. None Opposed.

Respectfully submitted,

Anne-Marie Kremer/Secretary