

Claryville Fire District

Draft Minutes June 13, 2023

The regular Meeting of the Board of Fire Commissioners of the Claryville Fire District was called to order at 6:31 pm, June 13, 2023, at the Claryville Fire Department Warren Cole Hall.

Present: Commissioners: Andrew Kremer, Tom Matthews, and Mike Schiffer.

Representing the Fire Department: Second Assistant Chief Paul Metzger.

Public: Trina Large

The Minutes of the May 2, 2023 meeting were read and approved Upon Motion by Mike, Seconded by Andy, None Opposed.

The Treasurer’s Report for May 2, 2023 was read and approved Upon Motion by Tom, Seconded by Mike, None Opposed.

Communications and Bills: The following Bills were approved for payment Upon Motion by Andy, Seconded by Mike, None Opposed.

333.00	personnel	treas	4634	Altair Service 216, LLC. / Paul Metzger
200.00	personnel	sec	4635	Anne-Marie Kremer
1,500.00	building	rent	4636	Claryville FD
169.41	util	telephone & internet	4637	Spectrum / Charter Communications
86.99	util	telephone	4638	Verizon
782.66	util	elec	4639	CHUD
2,503.02	util	fuel oil	4640	Earl D. Sheeley & Sons
1,974.79	equipt	misc equipt	4641	Claryville FD
1,290.00	fire equipt	SCBA Service	4642	Haight Fire Equipment Supply
257.12	equipt	hoses	4642	Haight Fire Equipment Supply

Communications: Received ID cards for Truck.

Fire Chief’s Report: (Paul Metzger/ 2nd Assist. Chief)

Two Graduates of BIFO – Mike and Andy

Two people signed up for pump ops

Good drills, drafting – good attendance

One call MVA Red Hill Rd.

Chief checked on a house alarm that was called in then called off.

Committee Reports:

SOP Review Committee: Andy, Mike, Paul, Glenn

Old Business: SOP review by Paul and SOP needs to be updated.

Toxic workplace issue: Member was put on notice.

Records Retention: The Department and District need to create a written policy.

Drager purchase- quotes to be discussed with Haight by Paul.

Capital Plan discussion – research being done on replacement requirements.

New Business:

Treasurer was delinquent in filing with the State; however, Treasurer reconciled and filed AUD as accurately as possible for 2021 given certain complexities. No anomalies in 2021. Will have 2022 completed by July Meeting.

Comments from the Public: None

The Meeting was adjourned at 7:13 pm Upon Motion by Andy, Seconded by Mike, None Opposed.

Respectfully submitted,

Anne-Marie Kremer/ Secretary