

Claryville Fire District

Draft Minutes of May 2, 2023

The regular Meeting of the Board of Fire Commissioners of the Claryville Fire District was called to order at 6:35 pm, May 2, 2023 at the Claryville Fire Department Warren Cole Hall.

Present: Chairman/Commissioner Dave White, Commissioners: Tom Matthews, Mike Schiffer, and Andy Kremer.

Representing the Fire Department: Glenn VanDenBerg.

Public: None

Minutes of the March 7, 2023 Meeting were read and approved Upon Motion by Andy, Seconded by Dave. None Opposed.

The Treasurer's Report for March 7, 2023 was read and approved Upon Motion by Andy, Seconded by Tom. None Opposed.

The Fire District needs to have the revenue from the Town of Denning which was paid in April 2023. When the tax appropriation comes in, it should be passed on right away to the District.

A Motion was made by Dave to email the Town of Denning Supervisor requesting payment within a week. Seconded by Tom. None Opposed.

In the interim, the Treasurer is forced to borrow money from Reserves in order to cover existing expenses. Reserves will be reimbursed as soon as the money from the tax appropriation is received. The Town of Denning owes \$158, 817.00 to the Fire District.

Communications and Bills: April and May Bills approved for payment Upon Motion by Dave, Seconded by Mike. None Opposed.

Apr	333.00	personnel	treas	4602	Altair Service 216, LLC. / Paul Metzger
Apr	200.00	personnel	sec	4601	Anne-Marie Kremer
Apr	1,500.00	building	rent	4603	Claryville FD
Apr	169.98	util	telephone & internet	4604	Spectrum / Charter Communications
Apr	87.69	util	telephone	4605	Verizon
Apr	1,151.48	util	elec	4606	CHUD
Apr	1,464.99	equipt	misc equipt	4607	Claryville Fire Department
Apr	539.98	equipt	light bar/radio	4607	Claryville Fire Department
Apr	121.20	equipt	Misc Supplies	4607	Claryville Fire Department
Apr	31.99	contract	office supplies	4607	Claryville Fire Department
Apr	125.00	FF exp	Training	4608	Micheal Schiffer
Apr	125.00	FF exp	Training	4609	Tom Matthews
Apr	420.24	equipt	radio	4610	KJBL Electronics inc
Apr	995.45	equipt	hoses	4611	Haight Fire Equipment Supply
Apr	260.00	equipt	Misc Supplies	4611	Haight Fire Equipment Supply
Apr	1,434.60	equip	hose	4614	Haight Fire Equipment Supply
Apr	0.10	equipt	Misc Supplies	4612	Liberty Trading Post
Apr	14.56	contract	other	4613	Paul Metzger
Apr	385.00	equipt	Misc Supplies	4615	Haight Fire Equipment Supply
Apr	1,188.00	building	snow removal	4616	Sheeley Oil Excavating
Apr	19,876.23	insurance	Liability/Property	4617	McNeil & Co

May Bills:

333.00	personnel	treas	4618	Altair Service 216, LLC. / Paul Metzger
200.00	personnel	sec	4619	Anne-Marie Kremer
1,500.00	building	rent	4620	Claryville FD
169.41	util	telephone & internet	4621	Spectrum / Charter Communications
86.99	util	telephone	4622	Verizon
891.09	util	elec	4623	CHUD
50.60	equipt	Misc Supplies	4624	Liberty Trading Post
858.00	fire equipt	SCBA Service	4625	Haight Fire Equipment Supply
-	equipt	misc equipt	4625	Haight Fire Equipment Supply
100.00	contract	assoc fees	4626	AFDSC
85.00	contract	other	4627	1st Repsonder Newspaper
256.76	travel	mileage	4628	Andy Kremer
164.41	travel	mileage	4629	Glenn Vandenberg
343.66	travel	mileage	4630	Paul Metzger
416.76	fire equipt	repair/maint	4631	John H. Eschenberg Inc.
2,067.25	fire equipt	repair/maint	4632	Truck Pro
350.00	fire equipt	repair/maint	4632	Truck Pro
2,020.84	fire equipt	repair/maint	4632	Truck Pro
2,579.90	fire equipt	repair/maint	4632	Truck Pro

Renewal notice from AFDSNY.

Fire Chief's Report:

No calls since the last Meeting.

All trucks have gone in for servicing and inspecting.

Drills are being attended a little better than before; able to do some pumping last drill.

Committee Reports: None

Old Business:

Inventory: Is an SCBA required for each seat? What is required number of SCBA packs with tanks?

What is the regulation – do we have to replace the tanks?

What is replacement cost for SCBA – just the tank or entire packs? Is compatibility an issue?

Pre-requisite to applying for a FEMA grant is attendance at classes.

What are FEMA grant requirements?

Where is Grahamsville in the cycle?

Mike and Dave will fact-find and report back to the Board.

Capital plan was reviewed.

Records retention – what are current practices? Secretary will investigate.

District merger has not moved forward.

New Business:

Toxic workplace environment by one company member towards another member. An official letter of complaint will be written, member will have meeting with Chief and 2nd Chief, letter will be filed.

Forestry Grant: Reviewed Grant. Tom wants to purchase a bare body in order to fabricate a brush fire vehicle. Tom has requested authorization for expenditure of \$1, 974.79 which will need to come out of the Budget. Approved Upon Motion by Dave, Seconded by Mike, None Opposed.

Resident requested a controlled burn of an old barn. Because of numerous considerations, the request was denied Upon Motion by Andy, Seconded by Dave. None Opposed. Dave will talk to resident and explain.

Chief Glen VanDenBerg would rather have a light bar for his truck than the traditional white helmet upon his retirement as Chief. A motion was made by Dave to approve this request, Seconded by Mike. None Opposed.

Paul will review Standard Operating Procedures and bring them up to date.

Homeowners on Red Hill who have property where there is drafting available for fire trucks Hve been identified, and addresses will be given to Secretary for letters to be sent.

A resolution was passed to authorize \$7,000.00 from Equipment Reserves for a water tank trailer to assist in brush fire fighting, subject to a permissive referendum. Upon Motion by Dave, Seconded by Mike. None Opposed.

Comments from the Public: None.

The Meeting was adjourned at 8:37 pm Upon Motion by Dave, Seconded by Mike. None Opposed.

Respectfully submitted,

Anne-Marie Kremer/Secretary