

Town of Denning – Town Board Meeting

Meeting called to order at 6:03 p.m. by Supervisor Brooks.
Held on Tuesday, December 13th, 2022 at the Denning Town Hall.

Present: Supervisor Brooks
Councilmen: Gregory Vurckio, Kevin Smith, Mike Dean, and Paul Schoonmaker.
Highway Superintendent Dan Van Sadars.

The Town Clerk Minute Book was signed prior to the meeting commencement.

The Town Clerk gave the Board members their copy of the Agenda and Resolution Nos. 58, 59, and 60 of 2022, The Budget vs. Actual through November 2022, and the updated Longevity Service Pay language for the Town of Denning Employee Handbook – Version 5.0.

Pledge of Allegiance

Supervisor Brooks inquires if all of the Councilmen have read the Minutes and asks if there are any amendments? All respond that the Minutes have been read and that there are no amendments.

Motion to adopt last months' minutes by Councilman Mike Dean, seconded by Councilman Paul Schoonmaker. All in favor.

Councilman Mike Dean	AYE	Councilman Kevin Smith	AYE
Councilman Gregory Vurckio	AYE	Councilman Paul Schoonmaker	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

Correspondence – by Supervisor David Brooks.

- Letter received from Hon. Jonathan Follender, Town Justice, notifying the Board that the Justice Court records and docket for the year 2022 will be available and ready for the Yearly Audit by the Town of Denning. Supervisor Brooks advises that said Audit will be conducted at year end and the Audit Report will be forwarded to OCA's Internal Audit Services as required when completed.
- Judge Follender also submits to the Board an Approved Request to Extend or Amend Existing JCAP Grant (Cycle 2021-2022) through the NYS Unified Court System. The NYS Unified Court System approved the extension of the JCAP Grant through 12/31/22 due to an awarded item being on back order.
- Received donation check to the Town of Denning from the Frost Valley YMCA. The Denning Town Board wishes to sincerely thank Jerry Huncosky and the Frost Valley Board for their continued support.
- Payment received from Weitsman of Owego in the amount of \$669.21 for the metal dumpster reimbursement to the Town.
- Payment received from Ulster County in the amount of \$11,218.88 for sales tax July to September of 2022 – collected September to November 2022.
- Supervisor Brooks received correspondence from the County in regard to the Ulster County Hazard Mitigation Plan. Supervisor Brooks confirmed Denning's participation by signing and returning the requested form and confirming Denning's participation in bringing the plan up to date.

Highway Report: by Highway Superintendent Dan Van Sadars.

- Ford 550 still at Romeo waiting for parts – PCM module. Repairs will probably take another week to two weeks.
- Freightliner recently had service through Truck Pro and was back in service, but the light came on again.

- The Highway Department breakroom repairs and repainting have been finished after the racoon invasion reported previously.
- Sand and Salt supply is ready.
- Supervisor Brooks asks Highway Superintendent Van Saders if we can open a dialog with a contact at Ford as the truck has now been out of services for almost a year.
- It is noted that the Ladleton Project road paving was completed by the contractor. Superintendent Van Saders reports that he was advised that the culvert work in that area will be done next year. Discussion follows regarding other work to be done which was mentioned by Brenden Wagner of the Rondout Neversink Stream Program on the Strauss Road that is possibly planned for the future.

Planning Board Report - by Liaison Councilman Kevin Smith.

- November Planning Board meeting was cancelled. The next meeting is scheduled for Thursday, December 15th at 6:00 pm.

Highway Pre-Pay Vouchers presented by Hwy. Super. Van Saders.
(See Warrant #12 Pre-Pay, Voucher Nos. 40 - 45)

Health Care Reimbursement Account	12PP-40	DA90608 · Health Ins.	-2,500.00
MVP Health Care, Inc.	12PP-41	DA90608 · Health Ins.	-11,160.29
NYS & Local Retirement	12PP-42	DA90108 · NYS Retirement System	-30,803.00
Trust & Agency Account - FICA	12PP-43	DA90308 · Social Security/Medicare	-800.99
Trust & Agency Account - FICA	12PP-44	DA90308 · Social Security/Medicare	-890.88
Trust & Agency Account - FICA	12PP-45	DA90308 · Social Security/Medicare	-876.44
		Grand Total	-47031.60

Highway Vouchers presented by Hwy. Super. Van Saders.
(See Warrant #12, Vouchers Nos. 164 - 183)

American Rock Salt Company LLC	164	DA51424 · Snow Removal-Contractual	-2,360.52
	165	DA51424 · Snow Removal-Contractual	-2,360.52
	166	DA51424 · Snow Removal-Contractual	-2,357.20
		Total American Rock Salt Co. LLC:	-7,078.24
Bottini Fuel Corporation	167	DA51424 · Snow Removal-Contractual	-3,122.69
Buddenhagen's Ford	168	DA51304 · Machinery Contr	-150.39
Capital One Trade Credit	169	DA51304 · Machinery Contr	-39.99
Case Tire Service Inc.	170	DA51304 · Machinery Contr	-2,066.68
Chemung Supply Corp	171	DA51304 · Machinery Contr	-5,045.40
FleetPride	172	DA51304 · Machinery Contr	-377.81
Hudson River Truck & Trailer	173	DA51304 · Machinery Contr	-250.00
JD Industrial Supply	174	DA51304 · Machinery Contr	-334.93
Kimball Midwest	175	DA51304 · Machinery Contr	-190.35
Liberty Trading Post	176	DA51304 · Machinery Contr	-46.52
North East Parts Group	177	DA51304 · Machinery Contr	-186.70
Robert Green Auto & Truck Inc.	178	DA51304 · Machinery Contr	-420.76
Tolls by Mail Paymt Process Center	179	DA51304 · Machinery Contr	-2.00
Truck Pro	180	DA51304 · Machinery Contr	-1,288.85
Van Kleeck's Tire, Inc.	181	DA51404 · Brush and Weeds Contra	-745.58
Woods Repair Service	182	DA51304 · Machinery Contr	-192.99
Zanetti's Service Center	183	DA51304 · Machinery Contr	-146.88
			-
		Grand Total	21,686.76

General Pre-Pay Vouchers presented by Supervisor Brooks.
(See Warrant #12 Pre-Pay, Vouchers Nos. 91 - 101)

Cardmember Service	12PP-91	A1220.4 · Town Supervisor-Contractual	-592.92
Central Hudson	12PP-92	A8160.4 · Refuse & Garbage-Contractual	-110.64
Central Hudson	12PP-93	A5132.4 · Highway Garage-Contractual	-1,081.06
Charter Communications	12PP-94	A5132.4 · Highway Garage-Contractual	-142.26
Charter Communications	12PP-95	A1620.4 · Buildings-Contractual	-183.54
HealthCare Reimbursement Acct	12PP-96	A9060.8 · Health Insurance	-2,500.00
MVP Health Care Inc.	12PP-97	A9060.8 · Health Insurance	-10,121.08
NYS & Local Retirement System	12PP-98	A9010.8 · NYS Retirement System	-14,106.00
TRUST & AGENCY ACCOUNT - FICA	12PP-99	A9030.8 · Social Security	-268.49
TRUST & AGENCY ACCOUNT - FICA	12PP-100	A9030.8 · Social Security	-268.49
TRUST & AGENCY ACCOUNT - FICA	12PP-101	A9030.8 · Social Security	-760.88
Grand Total			-30,135.36

General Vouchers, presented by Supervisor Brooks.
(See Warrant #12, Voucher Nos. 166 - 187)

Bottini Fuel	166	A5132.4 · Highway Garage-Contractual	-2,219.57
e-Nable Business Solutions	167	A1670.4 · Central Data Processing Contrac	-247.50
Jonathan Follender, Reim.	168	A9060.8 · Health Insurance	-726.50
Home Depot Credit Services	169	A5132.4 · Highway Garage-Contractual	-597.67
Hudson Microimaging Inc.	170	A1460.4 · Records Mgmt - Contractual	-93.00
Language Line Services	171	A1110.4 · Town Justice-Contractual	-44.40
Teri Lockhart, LLC	172	A1320.4 · Independent Auditing	-5,200.00
MVP Select Care Inc.	173	A9060.8 · Health Insurance	-30.00
Cindy Mickelson, Reim.	174	A1220.4 · Town Supervisor-Contractual	-210.19
Mike Preis, Inc.	175	A1910.4 · Unallocated Insurance	-475.00
Joy Ann Monforte, Reimbursement	176	A9060.8 · Health Insurance	-703.22
Office of the State Comptroller	177	A690 · Overpayment & Clearing Account	-2,808.50
Postmaster	178	A1620.4 · Buildings-Contractual	-170.00
QUILL CORP	179	A1410.4 · Town Clerk-Contractual	-17.90
	180	A3620.4 · Safety Insp. - Contractual	-72.27
	181	A5132.4 · Highway Garage-Contractual	-40.59
	182	A1620.4 · Buildings-Contractual	-752.95
	183	A1410.4 · Town Clerk-Contractual	-41.99
		TOTAL PAYMENT TO QUILL CORP.	-925.70
UCRRA	184	A8160.4 · Refuse & Garbage-Contractual	-3,124.18
VEO Energy Systems	185	A5132.4 · Highway Garage-Contractual	-407.07
Karl Von Hassel	186	A3620.4 · Safety Insp. - Contractual	-305.00
YE OLDE TRI-VALLEY TOWNSMAN	187	A1410.4 · Town Clerk-Contractual	-119.00
	187	A5010.4 · Supt. Highway-Contractual	-32.50
			-151.50
Grand Total			(18,439.00)

Capital Vouchers, presented by Supervisor Brooks.
(See Warrant #12, Vouchers - None.)

Supervisor Brooks inquires if the Councilman are satisfied with the audit of the Vouchers. The Councilmen respond in the affirmative.

Resolution No. 58 2022

WHEREAS New York State General Municipal Law Sections 103 and 104-4 permit the pre-audit function of vouchers, as a form of internal controls in the checking of claims and supporting documentation. And

WHEREAS the Sections 118 and 119 of New York State Municipal Law also authorize the auditing authority to approve of Said vouchers. AND

WHEREAS the Office of the New York State Comptroller Division of Local Governments and Accountability: Budgets and Finances also approves of this method.

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board **HEREBY** approves of and authorizes payment of the following Warrants:

Highway Fund Pre-Pay Warrant No. 12 Voucher Nos. 40 to 45.

Highway Vouchers Warrant No. 12, Voucher Nos. 164 to 183.

General Fund Pre-Pay Warrant No.12 Voucher Nos. 91 to 101.

General Fund Warrant No. 12 Voucher Nos. 166 to 187.

Capital Fund Sewage Disposal Vouchers Warrant No. 12 – None.

Whereupon, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Kevin Smith,

2nd by Councilman Gregory Vurckio.

Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE

Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 59 of 2022

WHEREAS New York State Law §141 and Highway Law 285-a authorizes the Town Board by resolution to transfer surplus monies, contingent appropriations and unexpended fund balances.

And WHEREAS the Town of Denning is in need of budgetary transfers for the 2022 Budget.

NOW, THEREFORE, BE IT RESOLVED that the Town of Denning Town Board authorizes the Supervisor to do the following transfers in the General and Highway Funds:

Decrease A391 (Due from Other Funds) - General Fund Balance in the amount of \$100,000.00, and

Increase DA630 (Due to Other Funds) - Highway Fund Balance in the amount \$100,000.00.

Whereupon, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Paul Schoonmaker,

2nd by Councilman Mike Dean.

Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE

Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 60 of 2022

WHEREAS New York State Real Property Law Section 523 grants the Town Board the right to appoint a Board of Assessment Review, and

WHEREAS Board of Assessment Review member William Geelan has completed his current 5-year term which expired September 30, 2022, And

WHEREAS William Geelan has expressed a desire to continue to volunteer for public service and continue to serve another term as a member of the Board of Assessment Review.

NOW THEREFORE BE IT RESOLVED that William Geelan be appointed to continue as a member of the Town of Denning Board of Assessment Review for a 5-year term as required by New York State Law, to expire September 30, 2027.

FURTHER, RESOLVED that all newly appointed members be required to take and subscribe a constitutional Oath of Office to be filed with the Town Clerk, and that each member shall be notified of appointment and duration of term in writing by first class mail no later than 10 business days following the annual organizational meeting.

Whereupon, the Resolution was put to a vote, and recorded as follows:

Motion to adopt and approve by Councilman Gregory Vurckio,
2nd by Councilman Kevin Smith.

Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE

Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Supervisor Brooks asks if there are any questions or comments regarding the updates to the Longevity Service Pay language in the Town of Denning Employee Handbook Version 5.0. It is noted that the other changes to the Handbook are Town Policies that are now added as Appendices in the 5.0 version. The Board responds that there are no questions and they are satisfied with the updated language. Supervisor Brooks requests a Motion to Adopt and Approve The updated Town of Denning Employee Handbook Version 5.0.

WHEREUPON a Motion was made by Councilman Gregory Vurckio and seconded by Councilman Mike Dean to Adopt and Approve the Update to the Employee Handbook Version 5.0, which was then put to a vote and recorded as follows:

Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE

Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Supervisor Comments:

- Supervisor Brooks informs those present that he travelled over the Peekamoose Road today and saw markings by the DEC in regard to the previously discussed issues of parking, camping and crowd control for Peekamoose Valley / Blue Hole. Things looked a bit different to Supervisor Brooks than what was discussed so he will contact the DEC for more information.
- Supervisor Brooks will be contacting the engineers and the CWC in regard to the Sundown Stream Project to set up a meeting to get this started for next year.
- Supervisor Brooks advises the Board that the Sundown Bridge Project is completed and very well done by Hudson Valley Bridge, the contractor. The final inspection with Ulster County was done today.
- Supervisor Brooks advises the Board that the Broadband buildout issue is ongoing. Jenny Lee is our liaison with the Ulster County commission, and has been updating the Town as matters unfold.
- Supervisor Brooks advises the Board that Fred J. Strohm of Appraisal Affiliates, Inc. and his son will be in Denning on Wednesday, December 14th to gather information and take measurements, etc. at the Town Hall and Highway Department to formulate a fixed assets report for Denning which will be available for the Town's year-end audit report. This report will be updated yearly.
- Supervisor Brooks reports that the new doors are still on backorder and will hopefully be in before the end of the year.

- Supervisor Brooks advises the Board that he nominated Rich Parete to the CWC Board.
- Supervisor Brooks reports to the Board that Denning's new Justice Court Clerk / Deputy Town Clerk Erica Benvenuto is doing extremely well in both part-time positions. She is a very welcome addition to our staff.
- Supervisor Brooks respectfully requests payment from the Town Board for his additional services rendered this spring and summer in coordinating with the CWC, Koberlein Environmental Services and all residents of the Septic District for coordinating and overseeing the inspection, pump-outs and installation of risers (where necessary) to all septic systems in the Denning Septic Maintenance District. The amount is payable to Mr. Brooks from the Septic Maintenance District Capital Outlay Fund. The Town Board unanimously agrees to compensate Mr. Brooks in the amount of \$1,500.00 for his additional services rendered.
- Supervisor Brooks comments that December 2022 bills to be paid (1A Vouchers) will be audited at the regular Town Board Meeting on January 10th, 2023 and Resolution(s) for required budgetary transfers will be made at that time.

Supervisor Brooks calls for Councilmen Comments:

- Councilman Vurckio informs the Board he was present for the CWT November meeting. He notes that it was not well attended by members. There are ongoing talks with the City regarding land acquisition, etc. The CWT is canceling the December regularly scheduled meeting. CWT will be meeting with the City and more information will be available for the January 2023 meeting.
- Councilman Schoonmaker informs the Board there were no cases before the Justice Court on December 7th but two Forest Rangers were present as one was new and in training. The Judge took the opportunity to discuss Court proceedings with the rangers.
- Councilman Dean asks if the Town Hall water situation has improved. Supervisor Brooks informs the Board that an electrician has been contacted and the recommended green-sand filtration system will be installed as soon as the power source is in place. Supervisor Brooks confirms that there are enough ARPA funds remaining to cover the cost of this installation.
- Councilman Dean asks if a date for the Town's 2023 Organizational Meeting has been decided. It is determined that the meeting will be held on Tuesday, January 3, 2023 at 10 am.
- Councilman Smith has no comments.

Supervisor Brooks calls for any further councilmen comments or discussion.

There is no Public present for comments.

Motion to adjourn the meeting at 6:40 pm made by Councilman Gregory Vurckio and seconded by Councilman Mike Dean. All in Favor. Motion Carried.

Respectfully submitted by Nancy Parrow, Town Clerk, December 15th, 2022.

Next Town Board & Business Meeting: Tuesday, January 10th, 2023 at 6 pm at the Denning Town Hall.