

**Claryville Fire District**  
**Minutes from December 13,2018**

The regular meeting of the Board of Fire Commissioners was called to order at 6:32PM, Thursday December 13, 2018 in the Claryville Volunteer Fire Department Community Hall.

Present: Commissioners Daniel Forger, Tom Matthews, Terry McNamara and Ashley Ritzheimer.

Representing the fire Department: Glenn VanDenBerg, Gary Frear, John Coombs.

Election results were: Ashley Ritzheimer-5yr term  
Tom Matthews- 4 yr term  
Casey Witthohn- 3 yr term

Upon motion by Terry McNamara to accept the election results and seconded by Ashley Ritzheimer. All in favor, motion carried by a 4 to 0 vote.

Minutes of the October regular meeting and budget meeting were approved. Upon motion by Terry McNamara and seconded by Tom Matthews. All in favor, motion carried by a 4 to 0 vote.

The treasurer's report from October and November were read. Upon motion by Tom Matthews and seconded by Ashley Ritzheimer. All in favor, motion carried by a 4 to 0 vote.

Communications

Dan took care of a letter which was sent stating that there was a conflict with the secretary. Dan told them that it was ok as she does not have a vote.

Fire Chiefs Report:

Fire calls since last meeting:

Sunday 11/4/18 Rescue, Redhill fire tower, 6561,6563, 6501,6502,6503

Monday 11/26/18 Stand by in quarters for Grahamsville and Neversink

We had a turnout of 70 people for the annual dinner on 11/3/18.

Drill attendance has continued to be good.

We have picked up two new active members.

Bloodborne Pathogen class was held December 12 with 18 members in attendance, others to provide certificates for taking it elsewhere.

Chief Officer results for 2019 are as follows:

Glenn Vandenberg- Chief

Gary Frear- Asst. Chief

John Coombs- 2nd Asst. Chief

Jeff Williams- 3rd Asst. Chief

Desiree Jimenez Frear- Fire Police Captain.

Upon motion from Tom Matthews to accept the fire dept. Elections, it was seconded by Terry McNamara. All in favor, motion carried by a 4 to 0 vote.

#### Committee Reports:

Tom mentioned about the new truck which will replace the tanker that is here and this tanker will go to Frost Valley. Glenn has been the contact person. By the next meeting we should know from the lawyer that we can piggyback and not have to get additional quotes.

The air conditioner was taken out as we do not need it as well as all the bells and whistles and it brought the cost down.

Someone will have to go and look at the paint job and Tom suggested that a couple of chiefs and a commissioner go.

#### Procurement Committee:

Dan looked into it and we need to form a committee. The procurement committee will consist of Glenn Vandenberg, Terry McNamara, and treasurer Jim Tisch.

Upon motion to form a procurement committee from Terry McNamara and Ashley Ritzheimer. All in favor, motion carried by a 4 to 0 vote.

#### Old Business: None

#### New Business:

The truck committee has a new name, it is the capital plan committee. As it will be revised we need to know if we are replacing two more trucks or are we waiting a couple of years. By the next meeting the committee needs to put together a revision of the capital plan.

Dan handed out what our procurement policy says and asked the procurement committee to do a cost benefit analysis by the January meeting.

Legal Review of Piggyback Procurement: Mark has submitted a packet for the lawyer to review. Lawyer has not seen any problems on it. Dan needs a motion to authorize him the services of the attorney in order to review the piggyback procurement. Terry McNamara made the motion and seconded by Ashley Ritzheimer. All in favor, motion carried by a 4 to 0 vote.

NYS Volunteer Firefighter Cancer Benefit Program:

Jim checked into it and it would be around \$137.00 to \$174.00 per firefighter. We need more documentation from the firefighters to do this.

State says as of January 2019 all firefighters must have this insurance. Firefighters must be interior and 5 years of fit test also must have a physical.

Tom also stated that Fire Police are also considered interior even though they do not actually go into the building. But state keeps changing.

Tom wants to be on record that he does not agree with this policy.

We need to ask attorney to look in the blue book and see what are the qualifications on becoming a Fire Police.

We also cannot self insure.

Dan needs a motion for gives Jim the full authorization to purchase this insurance to cover our firefighters. Terry McNamara makes the motion that Jim purchase this through Heartferd Insurance at the best possible quote for all the firefighters that we are going to insure. Tom Matthews second, All in favor, motion carried by a 4 to 0 vote.

Jim will look into the matter if Elaine could get paid for the extra hours that she was here. Ashley Ritzheimer Jim to look into it. Terry second the motion. All in favor, motion carried by a 4 to 0 vote.

NYS Law concerning Sexual Harassment Policy: We all need to have training on this. We also need to make sure we have an updated policy. Glenn will call Mike Congalosi to see if he can teach this class this way we are all certified.

We need two more red policy books for Terry McNamara and Ashley Ritzheimer.

Posting of District meeting on Fire Dept. sign.

Desiree will post on the CVFD bulletin board announcing the posting of all the meetings All commissioners are also responsible on calling Desi if you cannot make the meetings. She will also send out an email to both towns and post in the Townsmen of meetings. Ashley Ritzheimer.motion for Desiree to do all this. Terry McNamara second the motion. All in favor. Motion carried by a 4 -0 vote.

Next organizational meeting be on Wednesday January 9th at 6:30 pm.

Bills:

The following bills were audited and approved for payment. Upon motion by Ashley Ritzheimer, seconded by Ashley Ritzheimer. All in favor. Motion carried by a 4 to 0 vote.

3833 Spectrum - Internet & phone	\$103.60
3834 Verizon-7075- Telephone	80.13
3835 Central Hudson- Electric	594.07
3836 Claryville Volunteer Fire Dept - December rent	1000.00
3837 Jim Tisch- November Treasurer	300.00
3838 Desiree Jimenez-November secretary	150.00
3839 Sutphen-Repair to pumper truck-frozen pump	4710.85
3840 Terry James-Annual inspection dinner	1300.00
3841 Claryville Volunteer Fire Dept.-Fire Prevention bill (1/3 split)	332.75
3842 Haight Fire Equipment Badges	124.18
3842 Haight Fire Equipment Badges	134.72
3842 Haight Fire Equipment- gasket	65.30
3842 Haight Fire Equipment-air compressor service &filter	775.00
3843 Truck pro-check engine shutdown 65-12	238.14
.3844 Desiree Jimenez- Mileage reimbursment	165.68
3845 Gary Frear- Mileage reimbursment	107.37
3846 Glenn Vandenberg	112.82
3847 FASNY-Annual subscription	25.00
3848 NYSAFC-Annual dues	175.00
3849 Jim Tisch-Stamps	20.00
3850 Claryville Vol. Fire Dept.- Annual Inspection dinner	1419.68
3851 Truck Pro-replace steering box & solenoid	2148.61

Comments from the public: None

Adjournment: There being no further business the meeting was adjourned at 7:40 pm, Upon motion Ashley Ritzheimer seconded by Tom Matthews. All in favor, motion carried by a 4 to 0 vote.

Respectfully submitted  
Desiree Jimenez

December 13, 2018